

Mid Term Report: US DOT PHMSA Technical Assistance Grant # DTPH56-13-G-PHPT17

Midterm Report May 1, 2014:

Article III. Expected Program Outputs:

Tier One:

- 1) Promote adaption and adoption of the proactive principles of PNP to the remaining 66 counties of Pennsylvania
- 2) Produce informational brochure
- 3) Incorporate PNP access to PSC website
- 4) Promote incorporation of PNP on state government websites such as the County Commissioners Association of Pennsylvania (CCAP) and Pennsylvania's Local Government Academy (LGA)
- 5) Maintain records for transferability of project
- 6) Produce a final report

Tier Two:

- 1) Utilize the PPSEP feasibility study to produce a web based course
- 2) Produce, activate and employ the online program
- 3) Promote PPSEP through advertising and social media
- 4) Provide risk management through education
- 5) Maintain records for transferability of project
- 6) Produce a final report

The Mid Term Report will demonstrate the Project has met the established statement of work by actual accomplishments for the mid term period October 1, 2013 - April 30, 2014. It should be noted that in light of the 2013 Government shut down, the preponderance of grant work began in January 2014, when grant funding was deemed secure. Specifically, the Project has addressed Statement of Work items to the percent of completion as itemized below:

Under Tier One:

- 1) Promote adaption and adoption of the proactive principles of PNP to the remaining 66 counties of Pennsylvania (50%):
 - i. outreach to 36 Pennsylvania counties
 - ii. onsite meetings with seven Pennsylvania counties
 - iii. outreach to the Local Government Academy
 - iv. scheduled PNP presentation at the August 2014 Annual County Commissioners Association of Pennsylvania (CCAP)
 - v. upon invitation, provided testimony to the Pennsylvania Joint Legislative Air and Water Pollution Control and Conservation Committee in which PSC requested Committee review of the PNP for consideration in support of the statewide adaption and adoption of PNP
- 2) Produce informational brochure (50%):
 - i. created informational handouts and powerpoint
 - ii. final brochure will reflect amendments gleaned necessary from initial meetings
- 3) Incorporate PNP access to PSC website (80%)
 - i. incorporated PNP final report on PSC website
 - ii. obtained bilateral link to PSC and County PIC (Pipeline Information Center) website created by County for PNP POC
- 4) Promote incorporation of PNP on state government websites such as the County Commissioners Association of Pennsylvania (CCAP) and Pennsylvania's Local Government Academy (LGA) (50%)
 - i. promoted and obtained early launch of a Chester County PIC (Pipeline Information Center) website created by the County
 - ii. incorporated promotion of access and review of PIC in Statement of Work #1
 - iii. worked with LGA to incorporate PNP (PIC) onto their website (50% completion)
- 5) Maintain records for transferability of project (ongoing)
- 6) Produce a final report (ongoing)

Under Tier Two:

- 1) Utilize the PPSEP feasibility study to produce a web based course (40% ongoing)
 - i. vetted cost efficient use of feasibility study in today's market for production of a web based course
 - ii. introduced the web based course to potential partnering organizations for cost efficient long term success of the program
 - iii. researched programs created and released after completion of the feasibility study for incorporation of timely educational materials.
 - iv. introduced the program to Mayors' Council on Pipeline Safety (MCPS) for review, needs assessment and potential for incorporation on the MCPS website.
- 2) Produce, activate and employ the online program (0%)
- 3) Promote PPSEP through advertising and social media (ongoing)
 - i. introduced the web based course to potential partnering organizations for cost efficient long term success of the program
 - ii. researched programs created and released after completion of the feasibility study for incorporation of timely educational materials.
 - iii. introduced the program to Mayors' Council on Pipeline Safety (MCPS) for review, needs assessment and potential for incorporation on the MCPS website.
- 4) Provide risk management through education (ongoing)
 - i. provided risk management education in ten venues statewide
- 5) Maintain records for transferability of project (ongoing)
- 6) Produce a final report (ongoing)

The Project has remained in compliance with the budget.

Midterm: October 1, 2013 - April 30, 2014:

Technical Assistance Grant Estimated Budget - Calendar Year 2012	PNP	PPSEP	Total
Contractual	\$12,000.00	\$3,000.00	\$15,000.00
Travel	\$92.65	\$0.00	\$92.65
Supplies	\$200.00	\$0.00	\$200.00
Advertising	\$625.32	\$0.00	\$625.32
Meals	\$30.11		\$30.11
Midterm Expense Total	\$12,948.08	\$3,000.00	\$15,948.08
Cash on Hand:			\$8,410.92

Respectfully submitted:



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 Pipeline Safety Coalition