



THE COUNTY OF CHESTER



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Department of Emergency Services
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December 6, 2019

Dwayne Cross, Agreement Administrator
Karen Lynch, Agreement Officer Representative
Program Manager, Community Liaison Services
Office of Pipeline Safety
Pipeline and Hazardous Materials Safety Administration

RE: PHMSA TAG FY 2017 – 18 Final Report Chester County Department Emergency Services

Good afternoon **Mr. Cross and Ms. Lynch,**

As per Article X. Reports, section 10.02 Progress Report / Final Report, of the PHMSA FY 2017-18 TAG Assistance Agreement Award No. 693JK31742006, listed below is an update regarding the current grant:

1. **Tabletop Pipeline Exercise Programs** (2) have been conducted with registration posting developed on the Chester County Public Safety Training Campus Registration site, and flyers sent via Weekly Announcements to Public Safety Officials and Community Leadership Partners and Policy Makers. There were also several planning meetings conducted with the lead exercise instructor and information sharing regarding potential high risk areas. This initiative was completed as outlined in the PHMSA TAG FY 2017 application and as per the PHMSA 1 Year NO-COST Extension authorized on September 28, 2018 on the dates as noted below:

Tabletop Pipeline Exercise Program # 1:

TOPIC: Pipeline Emergency Preparedness & Training Table Top Exercise
DATE: Friday, May 18, 2018
LOCATION: Chester County Public Safety Training Center
AUDIENCE: Fire / Police / EMS / HazMat and Public Safety Chiefs and Responders
Emergency Management Coordinators
Township and Borough Municipal Officials
Public and Non-Public School Administrators
Local Emergency Planning Committee
Hospital and Healthcare Emergency Preparedness Managers
Long Term Care Facilities
Vendor: GGN Technical Resources, LLC
Instructor: Greg Noll, CSP, CEM
Invoice Date: May 31, 2018 Amount: \$2,660.00 (See Attachment)

NOTE: On August 28, 2018, due to circumstances beyond our control, we requested a No Cost PHMSA TAG Extension for FY 2017 TAG Grant Award # 693JK31742006, awarded to Chester County Department of Emergency Services, Hazardous Materials Response Team. Our lead instructor that we contacted originally to coordinate the two exercises became very ill and had to cancel for our first program in May of 2018. Through consultation and guidance from Ms. Lynch, we were successful in finding another contractor and we were able to have a very successful program on time as originally planned.

Unfortunately, the original contractor then again notified us that he continued to have medical problems and would be unable to conduct the 2nd Tabletop which originally scheduled for September 14, 2018. We again reached out to the back-up

contractor, and unfortunately he was unavailable in September and was travelling outside the country. The backup contractor did offer to work with us to do the exercise sometime after September.

Since the back-up contractor's program was so well received by all disciplines, and since our primary contractor was not able to travel for an unknown period of time, we requested an extension of the current grant. On September 4, 2018, Chester County received notification that PHMSA approved a 1 Year NO-COST Extension. The approval Amendment was signed September 28, 2018 and extended the Grant through September 28, 2019. Following receipt of the Grant Extension, the second Tabletop was conducted as below:

Tabletop Pipeline Exercise Program # 2:

TOPIC: Pipeline Emergency Preparedness & Training Table Top Exercise
DATE: Thursday, December 13, 2018
LOCATION: Chester County Public Safety Training Center
AUDIENCE: Fire / Police / EMS / HazMat and Public Safety Chiefs and Responders
Emergency Management Coordinators
Township and Borough Municipal Officials
Public and Non-Public School Administrators
Local Emergency Planning Committee
Hospital and Healthcare Emergency Preparedness Managers
Long Term Care Facilities
Vendor: GGN Technical Resources, LLC
Instructor: Greg Noll, CSP, CEM
Invoice Date: January 8, 2019 **Amount:** \$2,660.00 (See Attachment)

2. **Equipment:** This initiative was completed as per the application – quotes were obtained for both the Laser Methane Detector and Flame Ionization Detector from multiple vendors. Selection of vendors was finalized, and followed by purchasing of the equipment as noted below:

Equipment # 1: Dual Flame Ionization Detector / Photo Ionization Detector
Type: Thermo Toxic Vapor Analyzer 2020OD-EXT2, 2020-A4A4B2
Vendor: Thermo Environmental Instruments, LLC
Invoice Date: September 10, 2018 **Amount:** \$21,130.00 (See Attachment)

Equipment # 2: Laser Methane Detector
Type: LMm - G
Vendor: Shelby Jones
Invoice Date: September 10, 2018 **Amount:** \$17,880.00 (See Attachment)

In summary, the PHMSA FY 2017 – 18 grant objectives were completed on schedule as per the agreement with total dollars spent of **\$44, 330.00**.

Please see all attached documents as noted above and also the SF270 and SF425 Forms.

Please don't hesitate to contact us if any questions or concerns, or if you should require any additional information.

Regards,

Frank J. Sullivan

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