

**GRANT AGREEMENT DTPH56-13-G-PHPS18  
ATTACHMENT 2A**

**2013 State Damage Prevention Program Grants Progress Report  
CFDA Number: 20.720**

**Award Number:** DTPH56-13-GPHPS18  
**Project Title:** Michigan Public Service Commission State Damage Prevention Grant  
**Date Submitted:** April 30, 2014  
**Submitted by:** David Chislea

**Specific Objective(s) of the Agreement**

- The Michigan Public Service Commission will enter into a contractual agreement with MISS DIG System, Inc. (MISS DIG) to perform the work set forth in Elements 2 and 4. This grant will fund one statewide Damage Prevention Coordinator. Duties will include: 1) continuing the development of Damage Prevention Associations in the State of Michigan; 2); providing support for the continuation of safe digging practices for every Damage Prevention Association in the State of Michigan through on-site and web based training; and 3) coordinating damage prevention seminars.

**Workscope**

- **Element 2 (Comprehensive Stakeholder Support):** A process for fostering and ensuring the support and partnership of stakeholders, including excavators, operators, locators, designers, and local government in all phases of the program.
- **Element 4 (Effective Employee Training):** Participation by operators, excavators, and other stakeholders in the development and implementation of effective employee training programs to ensure that operators, the one-call center, the enforcing agency, and the excavators have partnered to design and implement training for the employees of operators, excavators, and locators.

**Accomplishments for this period (Item 1 under Article IX, Section 9.01 Progress Report: “A comparison of actual accomplishments to the objectives established for the period.”)**

- The Damage Prevention Coordinator has been working with the local Damage Prevention Associations (DPA) since September 15, 2013, implementing the statewide damage prevention organizational structure, expanding the DPA’s, and coordinating workshops and toolbox talks. The Coordinator has also been reaching out to non-members focusing in universities and municipalities to educate them on the requirements of Public Act 174 of 2013.
- In conjunction with the DPA’s, the Damage Prevention Coordinator has spoken at 40 events to an audience of 966. Additionally the Coordinator has participated in four trade expos and was able to educate approximately 795 individuals of the farming community and do it yourselves. Other Damage Prevention Liaisons have been working with DPA’s to educate the public. Attached is a list of all events hosted by Damage Prevention Liaisons during the reporting period. Additionally by breaking down the state into areas for each Damage Prevention Liaison at MISS DIG and the Damage Prevention Coordinator funded by this grant, time spent traveling to workshops and associated room and board are less time and cost consuming. This has allowed for many additional meetings to be hosted around the state.

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**Quantifiable Metrics/Measures of Effectiveness (Item 2 under Article IX, Section 9.01 Progress Report: “Where the output of the project can be quantified, a computation of the cost per unit of output.”)**

- The goal was to conduct 30 seminars; however by bringing meetings to work sites and offices using toolbox talks, the Damage Prevention Coordinator has been able to host 40 workshops already and the reduced cost by using the attendees’ locations as the venue. This will allow the Coordinator to host many more workshops and toolbox Talks during the remainder of the grant period.

**Issues, Problems or Challenges (Item 3 under Article IX, Section 9.01 Progress Report: “The reasons for slippage if established objectives were not met. “)**

- No issues, problems, or challenges have arisen.

**Mid-term Financial Status Report**

- See attached SF425 and Breakdown of Costs.

**Plans for Next Period (Remainder of Grant)**

- The Damage Prevention Coordinator will continue its work with the DPA’s in implementing the statewide damage prevention organizational structure, expanding the DPA’s, and coordinating additional workshops and toolbox talks.

**Requests of the AOR and/or PHMSA**

- No actions requested at this time.

### MISS DIG Events

Date	State Damage Prevention Liaison	Organization
11/1/2013	Bob	Ottawa-Kent DPA Management
11/4/2013	Donna	Aramark
11/6/2013	Bob	Southwestern Michigan DPA Management
11/6/2013	Donna	Michigan Electrical Co-op Association
11/12/2013	Bob	Mid-Michigan DPA Mgt
11/13/2013	Donna	Capital Area Damage Prevention Association
11/20/2013	Bob	Muskegon-Newaygo-Oceana DPA Management
11/21/2013	Dona	Livingston Oakland Washtenaw DPA
12/4/2013	Bob	SWMDPA
12/6/2013	Bob	OKDPA
12/10/2013	Eric	MRWA Conference
12/10/2013	Bob	Mid-Michigan DPA
12/12/2013	Bob	Kakanazoo County Safety Conference
12/17/2013	Bob	Adams Outdoors
12/18/2013	Bob	MONDPA
12/19/2013	Donna	Livingston County DPA
1/3/2014	Bob	Ottawa-Kent DPA Management
1/7 to 1/8	ALL	GLTE Trade Show
1/9/2014	Donna	Tri-County DPA Meeting
1/14/2014	Bob	Mid-Michigan DPA Management
1/15/2014	Bob	Muskegon-Newaygo-Oceana DPA Management
1/16/2014	Bob	Chain of Lakes Sewer
1/16/2014	Donna	LOWDPA Meeting
1/21/2014	Eric	APWA Conference
1/22/2014	ALL	MUCC Conference
1/23/2014	ALL	MITA Conference
1/27/2014	Bob	Newkirk Electric
1/28/2014	Bob	Newkirk Electric
1/28/2014	Donna	MISS DIG Board of Directors
1/29/2014	Donna	Southern Clinton Municiple Water Authority
1/30/2014	Bob	Lounsbury-MITA Contractor Safety Conference
1/30/2014	Donna	Stacy and Whitbeck - Woodward Ave. Streetcar Project
2/5/2014	Donna	Vermeer Training School
2/5/2014	Eric	CAM Conference
2/6/2014	Brandon & Donna	Elmers Excavating
2/7/2014	Bob	Ottawa-Kent DPA Management
2/7/2014	Brandon & Donna	Elmers Excavating
2/11/2014	Brandon	Elmers Excavating
2/11/2014	Donna	ArborCon
2/11/2014	Eric	Aramark
2/12/2014	Donna	ArborCon
2/13/2014	Donna	Bay Area Municipal Utlity Association
2/13/2014	Eric	SEOCWA

2/19/2014	Bob	Muskegon-Newaygo-Oceana DPA Management
2/20/2014	Eric	DTE Gas
2/24/2014	Brandon & Bob	MGWA
2/25/2014	Brandon & Bob	MGWA
2/26/2014	Donna	Saginaw Township
2/27/2014	Donna	Kaltz Excavating
2/27/2014	Eric	City of Troy
2/28/2014	Brandon	TCLP
2/28/2014	Donna	Kaltz Excavating
3/28 to 3/30	ALL	Novi Home and Garden Show
3/24/2014	Donna	City of Brighton
3/25/2014	Donna	Plymouth Township Public Services
3/26/2014	Donna	CADPA Contractors Expo
3/26/2014	Eric	City of Southfield
3/27/2014	Donna	Kaltz Excavating
3/27/2014	Bob	Newaygo County Road Commission
3/27/2014	Eric	DTE Gas (Melvindale)
3/28/2014	Donna	Lenawee County Road Commission
3/28/2014	Bob	Ottawa-Kent DPA Presentation