

## ATTACHMENT J

### SDPP ON-LINE TRAINING

#### TASKS & TIMELINE

- Content Survey to all stakeholders week of 12/21/09 & 1/4/10
- Survey Evaluation week of 1/11/10
- Content Plan week of 1/18/10
- In-House Wire Frame (Matt) week of 1/18/10
- Celeritas visit and evaluation week of 1/18/10 or 1/25/10
- Content and Web Development weeks of 2/1/10 thru 3/1/10
- Testing & De-Bugging weeks of 3/1/10 thru /31/10
- Implementation & Roll-out week of 4/5/10

#### PROPOSED TRAINING MODULES

- Module 1 – 10 Basic questions related to submitting a locate request. Who do you call to submit a request? How long do you have to wait after submitting the request? What are the ticket types? What info do they need to provide to us when they call and why? Just the basic information, etc.
- Module 2 – 10 Questions What do the marks mean? What is the safe digging zone? What if the lines aren't marked when it's time to dig or you don't think all of the lines have been marked? Questions related to dig site safety, etc.
- Module 3 – 10 Questions – Questions specific to the changes that were just made in the law (e.g. white lining, emergency locates, etc.)?
- Module 4 – 10 Questions – More advanced questions on digging?
- Module 5 – 10 Questions – What do I do if I hit a gas line when digging? Maybe the last module would be related to how to handle an emergency situation (e.g. call 911, get away from area, etc.)?

Note: Results of survey will provide guidance on topics. Resource materials for training can be items such as the Indiana 811 Contractor Handbook and Indiana dig law, safe digging videos, CGA handbook, etc.