

**2018 State Damage Prevention Program Grants Progress Report**  
**CFDA Number: 20.720**

**Award Number:** 693JK31841A001

**Project Title:** State Damage Prevention (SDP) Program Grants - 2018

**Date Submitted:** December 12, 2019

**Submitted by:** Ilicia Boaler

**Specific Objective(s) of the Agreement**

Develop and execute a statewide media campaign promoting recent changes to the dig law; hire an attorney who understands damage prevention law (Elements 5 and 7).

**Workscope**

Element 1 (Effective Communications): (Not Applicable)

Element 2 (Comprehensive Stakeholder Support): A process for fostering and ensuring the support and partnership of stakeholders, including excavators, operators, locators, designers and local government in all phases of the program. (Not Applicable)

Element 3 (Operator Internal Performance Measurement): (Not Applicable)

Element 4 (Effective Employee Training): (Not Applicable)

Element 5 (Public Education): A process for fostering and ensuring active participation by all stakeholders in public education for damage prevention activities. (Applicable)

Element 6 (Dispute Resolution) Not Applicable

Element 7 (Enforcement): Enforcement of State damage prevention laws and regulations for all aspects of the damage prevention process, including public education, and all the use of civil penalties for violations assessable by the appropriate State authority. (Applicable)

Element 8 (Technology): (Not Applicable)

Element 9 (Damage Prevention Program Review): (Not Applicable)

**Accomplishments for this period (Item 1 under Article IX, Section 9.01 Progress Report: “A comparison of actual accomplishments to the objectives established for the period.”)**

**Element 5:**

The MPSC has partnered with MS 811 and member utilities in a statewide “Call Before You Dig” cable media campaign highlighting safety and enforcement for violators of the dig law. This message is being used in television commercials and online messages. The original estimate was 12,000 commercials and 300,000 on-line messages. Due to additional partners, we received 83,390 commercials and 593,626 on-line messages as of August 25, 2019.

The MPSC provided a 4-week “Call Before You Dig” radio campaign that included 60 messages to 62 affiliate radio stations. Each message was 30 seconds long. Total cost averaged \$4.03 per message.

No targeted social media campaign was conducted.

**Element 7:**

Funds were used to provide an experienced attorney who was able to counsel the Underground Facilities Damage Prevention Board, Executive Committee, and Executive Secretary on matters related to enforcement of Mississippi excavation law. During this time period, the volume of

alleged violation reports submitted to the Board increased in both volume and types of violations. The attorney spent time with and counseled the Executive Committee and Executive Secretary regarding the substantive and procedural sufficiency of alleged violations. He also counseled the Board and Executive Committee on ways to improve the alleged violation report process. He worked with Board and Pipeline Safety Division leadership on strategies to deter habitual offenders of the Mississippi dig laws. Finally, he spent time identifying Board rules and regulations that need to be amended to improve the overall enforcement process.

**Quantifiable Metrics/Measures of Effectiveness (Item 2 under Article IX, Section 9.01 Progress Report: “Where the output of the project can be quantified, a computation of the cost per unit of output.”)**

One Call ticket volume is up 10.43% in the period of January 1 – November 1, 2019 compared to the same period in 2018.

Each call received generates approximately 5 utility locate requests. Locate requests have increased 13.7% from the same period last year.

**Issues, Problems or Challenges (Item 3 under Article IX, Section 9.01 Progress Report: “The reasons for slippage if established objectives were not met. “)**

Due to staff changes at the Commission, we were unable to provide the social media campaign and funds will be returned. We do not feel this had an effect on our media campaign.

#### **Final Financial Status Report**

The financial status report and supporting documentation is attached.

The breakdown of cost would be:

Other - \$44,490.00

#### **Requests of the AOR and/or PHMSA**

No actions requested at this time.

# Federal Financial Report

(Follow form instructions)

OMB Number: 4040-0014  
Expiration Date: 01/31/2019

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">DOT/PHMSA Office of Pipeline Safety</div>		<b>2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">693JK31840025PSDP</div>	
<b>3. Recipient Organization (Name and complete address including Zip code)</b> <b>Recipient Organization Name:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">Mississippi Public Service Commission</div> <b>Street1:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">PO Box 1174</div> <b>Street2:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;"></div> <b>City:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">Jackson</div> <b>County:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">Hinds</div> <b>State:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">MS: Mississippi</div> <b>Province:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;"></div> <b>Country:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">USA: UNITED STATES</div> <b>ZIP / Postal Code:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">39215-1174</div>			
<b>4a. DUNS Number</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">878639368</div>	<b>4b. EIN</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">64-000806</div>	<b>5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;"></div>	
<b>6. Report Type</b> <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Final	<b>7. Basis of Accounting</b> <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual	<b>8. Project/Grant Period</b> <b>From:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">09/28/2018</div> <b>To:</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">09/27/2019</div>	<b>9. Reporting Period End Date</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">09/27/2019</div>

10. Transactions	Cumulative
<i>(Use lines a-c for single or multiple grant reporting)</i>	
<b>Federal Cash (To report multiple grants, also use FFR attachment):</b>	
a. Cash Receipts	54,250.00
b. Cash Disbursements	44,490.00
c. Cash on Hand (line a minus b)	9,760.00
<i>(Use lines d-o for single grant reporting)</i>	
<b>Federal Expenditures and Unobligated Balance:</b>	
d. Total Federal funds authorized	54,250.00
e. Federal share of expenditures	44,490.00
f. Federal share of unliquidated obligations	9,760.00
g. Total Federal share (sum of lines e and f)	54,250.00
h. Unobligated balance of Federal Funds (line d minus g)	0.00
<b>Recipient Share:</b>	
i. Total recipient share required	0.00
j. Recipient share of expenditures	0.00
k. Remaining recipient share to be provided (line i minus j)	0.00
<b>Program Income:</b>	
l. Total Federal program income earned	0.00
m. Program Income expended in accordance with the deduction alternative	0.00
n. Program Income expended in accordance with the addition alternative	0.00
o. Unexpended program income (line l minus line m or line n)	0.00

## 11. Indirect Expense

a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:						

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

	Add Attachment	Delete Attachment	View Attachment
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13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

## a. Name and Title of Authorized Certifying Official

Prefix: Mrs. First Name: Katherine Middle Name: Last Name: Collier Suffix: Title: Executive Director

## b. Signature of Authorized Certifying Official



## c. Telephone (Area code, number and extension)

601-961-5405

## d. Email Address

katherine.collier@psc.state.ms.us

## e. Date Report Submitted

12/10/2019

## 14. Agency use only:

5258 Cedar Park Drive, Suite H  
Jackson, MS 39206

Date	Invoice #
1/4/2019	191113

Bill To
Mississippi Public Service Commission P O box 1174 Jackson, MS 1174



P.O. No.	Account #	Terms

Description	Qty	Amount
2019 Comcast Spotlight/Cable One Advertisement		15,000.00

**We now accept Credit Card and ACH transfers, please contact 601-982-7531 or email [office@ms811.org](mailto:office@ms811.org) (3% fee will apply to Credit Card Transactions)**

[www.ms811.org](http://www.ms811.org)

**Please Send Payment Only To:**  
**Mississippi 811 Inc**  
**P.O. Box 32843**  
**Charlotte, NC 28232**

Tax ID: 64-0686358			<b>Total</b>	\$15,000.00
<b>Phone #</b>	<b>Fax #</b>	<b>Email</b>	<b>Payments/Credits</b>	\$0.00
601-362-4322	601-366-7666	office@ms811.org	<b>Balance Due</b>	\$15,000.00

News Mississippi/MS Agriculture Networks  
 TeleSouth Communications, Inc.  
 6311 Ridgewood Road  
 Jackson, MS 39211

MS PUBLIC SERVICE COMM.

Advertiser ID: 1532

Amount Paid

1532-00002-0001	9/27/2019	1
Official Invoice	Date	Page

DETACH AND RETURN WITH PAYMENT

1532-00002-0001

O 9/27/2019

1

MS PUBLIC SERVICE COMM.  
 PO BOX 1174  
 ATTN: ILICIA BOALER  
 JACKSON, MS 39215 USA

Purchase Order Number:

Est. Number:

Co-Op:

Description: SAFE DIGGING 2020 - NEWS MS NETWORK

Salesperson: Ballard, Beth

Date	Day	Length		Qty	Rate	Total
9/27/2019	Fri		Copy: unassigned ADVERTISING PACKAGE MRN -FM 12:00:00 AM	1	\$15,000.00	\$15,000.00

TCI is committed to the elimination of bias based on gender, race, class, econ status, ethnic, culture or religious background, sexual orientation, age or physical ability.

Billing Questions? Call Angie at 601-991-2333. A convenience fee will be added to credit card payments. Thank you for your business!

Quantity	1	Total	\$15,000.00
Total Due			\$15,000.00

NET DUE UPON RECEIPT

INVOICE

Mississippi 811, Inc.

5258 Cedar Park Drive, Suite H  
Jackson, MS 39206

# Invoice

Date	Invoice #
9/23/2019	191123

Bill To
Mississippi Public Service Commission P O box 1174 Jackson, MS 1174



P.O. No.	Account #	Terms

Description	Qty	Amount
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 113		770.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 123		1,610.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 129		1,155.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 148		1,505.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 105		875.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 162		1,750.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 161		6,825.00

We now accept Credit Card and ACH transfers, please contact 601-982-7531 or email [office@ms811.org](mailto:office@ms811.org) (3% fee will apply to Credit Card Transactions)

[www.ms811.org](http://www.ms811.org)

**Please Send Payment Only To:**  
**Mississippi 811 Inc**  
**P.O. Box 32843**  
**Charlotte, NC 28232**

Tax ID: 64-0686358			Total	\$14,490.00
Phone #	Fax #	Email	Payments/Credits	\$0.00
601-362-4322	601-366-7666	<a href="mailto:office@ms811.org">office@ms811.org</a>	Balance Due	\$14,490.00

# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Statement

**Bill To:**

Mississippi 811, Inc.  
5258 Cedar Park Drive,  
Suite H, Jackson, MS  
39206

**Please Pay:**

Sanford Law and Government  
Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

**Invoice No.:**

113

**Matter No:**

General Corporate

**Date:**

June 4, 2019

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

05/23/19 Sandy Sanford 2.2 Attend Mississippi Damage Prevention Committee Meeting and consult with buried facility stakeholder regarding possible improvements to procedures and rules related to excavation safety.

<u>Timekeeper</u>	<u>Hours</u>	<u>Billed</u>	<u>Bill Amount</u>
	<u>Billed</u>	<u>Per Hour</u>	
Sandy Sanford	2.2	\$350.00	\$770.00

Subtotal:	\$770.00
Existing Balance	0
Balance Due:	\$770.00



# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Statement

**Bill To:**

Mississippi 811, Inc.  
5258 Cedar Park Drive,  
Suite H, Jackson, MS  
39206

**Please Pay:**

Sanford Law and Government  
Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

**Invoice No.:**

123

**Matter No:**

General Corporate

**Date:**

July 2, 2019

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

- 06/06/19 Sandy Sanford 1.1 Review and research CGA best practices and Georgia big project rules in preparation for working meeting among stakeholders to discuss integration of CGA best practices and big project rules into state damage prevention enforcement rules
- 06/19/19 Sandy Sanford 3.5 Attend working meeting of 811 staff and stakeholders to analyze and discuss the integration of CGA best practices into state damage prevention enforcement rules

<u>Timekeeper</u>	<u>Hours</u> <u>Billed</u>	<u>Billed</u> <u>Per Hour</u>	<u>Bill Amount</u>
Sandy Sanford	4.6	\$350.00	\$1,610.00

Subtotal:	\$1,610.00
Existing Balance	0
Balance Due:	\$1,610.00

# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Invoice

Bill To: Please Pay:  
Mississippi Underground Sanford Law and Government  
Facilities Damage Affairs PLLC  
Prevention Board 825 N. President Street  
President Alan Jones Jackson, MS 39202  
AJones@cspire.com

Invoice No.: 129  
Matter No: Board Counsel  
Date: August 1, 2019

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

07/25/19 Sandy Sanford 3.3 Attend Board Meeting and counsel Board on Rules and Regulations; review enforcement complaint process deficiencies

<u>Timekeeper</u>	<u>Hours</u>	<u>Billed</u>	<u>Bill Amount</u>
	<u>Billed</u>	<u>Per Hour</u>	
Sandy Sanford	3.3	\$350.00	\$1,155.00

Subtotal:	\$1,155.00
Existing Balance	0
Balance Due:	\$1,155.00

# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Invoice

Bill To:  
MUFDPB  
President Alan Jones  
AJones@cspire.com

Please Pay:  
Sanford Law and  
Government Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

Invoice No.: 00148  
Matter No: Board Counsel  
Date: September 3, 2019

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

08/07/19	Sandy Sanford	.50	call and email with Pipeline Safety Division regarding AVRs filed by PSD investigators
08/08/19	Sandy Sanford	1.0	meeting with S. Johnson, R. Cotton, and A. Jones regarding City of Jackson's non-compliance with dig laws and possible solutions
08/12/19	Sandy Sanford	.30	telephone call with counsel for the City of Jackson regarding dig law enforcement issues with the City and to set up a meeting to discuss same
08/14/19	Sandy Sanford	.50	correspondence with counsel for the City of Jackson and UFDPB leadership regarding meeting to discuss dig law enforcement issues
08/19/19	Sandy Sanford	2.0	review UPFDPB rules and dig laws affecting Board and Executive Committee operations and identify potential amendments to rules and laws

<u>Timekeeper</u>	<u>Hours</u> <u>Billed</u>	<u>Billed</u> <u>Per Hour</u>	<u>Bill Amount</u>
Sandy Sanford	4.30	\$350.00	\$1,505.00

Subtotal:	\$1,505.00
Existing Balance	0
Balance Due:	\$1,505.00

# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Statement

Bill To:	Please Pay:	Invoice No.:	105
Mississippi Underground Facilities Damage Prevention Board	Sanford Law and Government Affairs PLLC	Matter No:	Board Counsel
President Alan Jones	825 N. President Street	Date:	June 4, 2019
AJones@cspire.com	Jackson, MS 39202		

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

05/22/19 Sandy Sanford 2.5 Counsel Executive Committee on enforcement actions and procedures; attend board meeting and counsel board on rules, procedures and possible solutions to improve excavation safety

<u>Timekeeper</u>	<u>Hours</u>	<u>Billed</u>	<u>Bill Amount</u>
	<u>Billed</u>	<u>Per Hour</u>	
Sandy Sanford	2.5	\$350.00	\$875.00

Subtotal:	\$875.00
Existing Balance	0
Balance Due:	\$875.00

# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Invoice

Bill To:  
MUFDPB  
President Alan Jones  
AJones@cspire.com

Please Pay:  
Sanford Law and  
Government Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

Invoice No.: 00162  
Matter No: Board Counsel  
Date: October 1, 2019

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

- 09/04/2019 1.0 meeting with the City of Jackson public works officials regarding issues related to enforcement of dig law and rules
- 09/24/2019 1.80 prepare proposed amendments to enforcement rules and laws to present to the Underground Facilities Damage Prevention Board
- 09/25/2019 2.20 attend Underground Facilities Damage Prevention Board meeting and counsel Board regarding rules and laws affecting enforcement

<u>Timekeeper</u>	<u>Hours</u>	<u>Billed</u>	<u>Bill Amount</u>
	<u>Billed</u>	<u>Per Hour</u>	
Sandy Sanford	5.0	\$350.00	\$1,750.00

Subtotal:	\$1,750.00
Existing Balance	0
Balance Due:	\$1,750.00

# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Statement

Bill To:	Please Pay:	Invoice No.:	161
Mississippi 811, Inc.	Sanford Law and Government	Matter No:	General Corporate
5258 Cedar Park Drive,	Affairs PLLC	Date:	October 1, 2019
Suite H, Jackson, MS	825 N. President Street		
39206	Jackson, MS 39202		

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

09/05/2019	1.20	Meeting with F. Johnson and S. Johnson at 811 regarding dig law and rules stakeholders' meeting in Olive Branch, Mississippi
09/06/2019	2.80	Research regarding best practices and multi-state rules and laws on white lining, positive response, boring safety, and false emergencies
09/09/2019	3.50	Research and prepare draft amendments to Mississippi law on white lining, positive response, boring safety, and false emergencies; correspondence with F. Johnson regarding same
09/11/2019	9.0	Attend North Mississippi Damage Prevention Committee meeting and counsel Damage Prevention Committee regarding improvements to dig laws and rules; roundtrip travel between Madison and Olive Branch for meeting
09/26/2019	3.0	Attend Central Mississippi Damage Prevention Committee meeting and counsel Damage Prevention Committee regarding improvements to dig laws and rules

	Hours	Billed	
<u>Timekeeper</u>	<u>Billed</u>	<u>Per Hour</u>	<u>Bill Amount</u>
Sandy Sanford	19.50	\$350.00	\$6,825.00