

**2019 State Damage Prevention Program Grants Progress Report**  
**CFDA Number: 20.720**

**Award Number:** 693JK31940014PSDP

**Project Title:** State Damage Prevention (SDP) Program Grants - 2019

**Date Submitted:** June 23, 2020

**Submitted by:** Ilicia Boaler

**Specific Objective(s) of the Agreement**

Fund enforcement, education, training, communication, support, analysis, partnership, and mediation activities associated with its damage prevention program. (Elements 1-9)

**Workscope**

- Element 5 (Public Education) A process for fostering and ensuring active participation by all stakeholders in public education for damage prevention. (Applicable)
- Element 7 (Enforcement): Enforcement of State damage prevention laws and regulations for all aspects of the damage prevention process, including public education, and the use of civil penalties for violations assessable by the appropriate State authority. (Applicable)

**Accomplishments for this period (See Reporting Requirements Sections of your Agreement)**

Element 5 was not addressed in this period.

Element 7 was addressed by the services of an experienced attorney who was able to counsel the Underground Facilities Damage Prevention Board, Executive Committee and Executive Secretary on matters related to enforcement of Mississippi excavation law. He researched multiple states laws regarding current issues in MS such as virtual white lining, tolerance zone, mechanical excavation and emergency excavation. He also participated in various meetings with stakeholder groups around the state to discuss legislative priorities.

Legislation was proposed during the 2020 legislation requiring mandatory electronic positive response. The legislation has passed the house and senate and is waiting on the signature of the governor.

**Quantifiable Metrics/Measures of Effectiveness (“Where the output of the project can be quantified, a computation of the cost per unit of output.”)**

2020 year to date calls received by MS 811 have increased 3.47% compared to 2019.  
2020 year to date messages sent to member utilities increased 4.3% compared to 2019.  
There is a 5 to 1 ration of outgoing to incoming messages.

**Issues, Problems or Challenges (“The reasons for slippage if established objectives were not met. “)**

There are no issues, problems or challenge to report.

**Mid-term Financial Status Report**

A mid-term Federal Financial Report, Standard Form 425 (SF-425), to report the status of funds is included.

Breakdown of costs:

Contractual = \$15,689.98

**Plans for Next Period (Remainder of Grant)**

Plans for the remainder of the project include continuing to work with various stakeholders on a statewide "Call Before You Dig" radio and cable television campaign. We will also continue to fund an attorney to work with the MS Damage Prevention Board to refine existing state law and assist in enforcement activities.

**Requests of the AOR and/or PHMSA**

No actions requested at this time.

# Federal Financial Report

(Follow form Instructions)

OMB Number: 4040-0014  
Expiration Date: 01/31/2019

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">DOT/PHMSA Office of Pipeline Safety</div>		<b>2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">693JK31940014PSDP</div>	
<b>3. Recipient Organization (Name and complete address including Zip code)</b> Recipient Organization Name: <div style="border: 1px solid black; padding: 2px; width: 90%;">Mississippi Public Service Commission</div>			
Street1: <div style="border: 1px solid black; padding: 2px; width: 80%;">PO Box 1174</div>			
Street2: <div style="border: 1px solid black; padding: 2px; width: 80%;"></div>			
City: <div style="border: 1px solid black; padding: 2px; width: 60%;">Jackson</div>		County: <div style="border: 1px solid black; padding: 2px; width: 60%;">Hinds</div>	
State: <div style="border: 1px solid black; padding: 2px; width: 60%;">MS: Mississippi</div>		Province: <div style="border: 1px solid black; padding: 2px; width: 60%;"></div>	
Country: <div style="border: 1px solid black; padding: 2px; width: 60%;">USA: UNITED STATES</div>		ZIP / Postal Code: <div style="border: 1px solid black; padding: 2px; width: 60%;">39215-1174</div>	
<b>4a. DUNS Number</b> <div style="border: 1px solid black; padding: 2px; width: 80%;">878639368</div>		<b>4b. EIN</b> <div style="border: 1px solid black; padding: 2px; width: 80%;">64-000806</div>	
<b>5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;"></div>			
<b>6. Report Type</b> <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final		<b>7. Basis of Accounting</b> <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual	
<b>8. Project/Grant Period</b> From: <div style="border: 1px solid black; padding: 2px; width: 60%;">09/28/2019</div> To: <div style="border: 1px solid black; padding: 2px; width: 60%;">03/27/2020</div>		<b>9. Reporting Period End Date</b> <div style="border: 1px solid black; padding: 2px; width: 80%;">03/31/2019</div>	
<b>10. Transactions</b> <i>(Use lines a-c for single or multiple grant reporting)</i>			<b>Cumulative</b>
<b>Federal Cash (To report multiple grants, also use FFR attachment):</b>			
a. Cash Receipts			23,750.00
b. Cash Disbursements			15,689.98
c. Cash on Hand (line a minus b)			8,060.02
<i>(Use lines d-o for single grant reporting)</i>			
<b>Federal Expenditures and Unobligated Balance:</b>			
d. Total Federal funds authorized			23,750.00
e. Federal share of expenditures			15,689.98
f. Federal share of unliquidated obligations			8,060.02
g. Total Federal share (sum of lines e and f)			23,750.00
h. Unobligated balance of Federal Funds (line d minus g)			0.00
<b>Recipient Share:</b>			
i. Total recipient share required			0.00
j. Recipient share of expenditures			0.00
k. Remaining recipient share to be provided (line i minus j)			0.00
<b>Program Income:</b>			
l. Total Federal program income earned			0.00
m. Program Income expended in accordance with the deduction alternative			0.00
n. Program Income expended in accordance with the addition alternative			0.00
o. Unexpended program income (line l minus line m or line n)			0.00

<b>11. Indirect Expense</b>						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>
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<b>g. Totals:</b>				<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>
<b>12. Remarks:</b> Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> <div style="display: flex; justify-content: flex-end; gap: 10px; margin-top: 5px;"> <span style="border: 1px solid black; padding: 2px 5px;">Add Attachment</span> <span style="border: 1px solid black; padding: 2px 5px;">Delete Attachment</span> <span style="border: 1px solid black; padding: 2px 5px;">View Attachment</span> </div>						
<b>13. Certification:</b> By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
<b>a. Name and Title of Authorized Certifying Official</b> Prefix: <div style="border: 1px solid black; padding: 2px 10px;">Mrs.</div> First Name: <div style="border: 1px solid black; padding: 2px 10px;">Katherine</div> Middle Name: <div style="border: 1px solid black; padding: 2px 10px;"></div> Last Name: <div style="border: 1px solid black; padding: 2px 10px;">Collier</div> Suffix: <div style="border: 1px solid black; padding: 2px 10px;"></div> Title: <div style="border: 1px solid black; padding: 2px 10px;">Executive Director</div>						
<b>b. Signature of Authorized Certifying Official</b> <div style="border: 1px solid black; height: 40px; width: 100%; position: relative;"> </div>				<b>c. Telephone (Area code, number and extension)</b> <div style="border: 1px solid black; padding: 2px 10px;">601-961-5405</div>		
<b>d. Email Address</b> <div style="border: 1px solid black; padding: 2px 10px;">katherine.collier@psc.ms.gov</div>				<b>e. Date Report Submitted</b> <div style="border: 1px solid black; padding: 2px 10px;">06/22/2020</div>		<b>14. Agency use only:</b>

**Mississippi 811, Inc.**

200 Country Place Parkway  
Pearl, MS 39208

## Phone #

601-362-4322

## Fax #

601-366-7666

## Email

office@ms811.org

## Website

www.ms811.org

# Invoice

Date	Invoice #
4/7/2020	001119

## Bill To

Mississippi Public Service Commission  
P O box 1174  
Jackson, MS 1174



Account #	P.O. No.	Terms
		Due on receipt

Description	Qty	Amount
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 175		4,884.30
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 188		3,525.68
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 189		2,345.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 199		280.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 200		525.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 213		1,960.00
UFDPB Expences paid by MS811 - Sanford Law and Government Affairs - Invoice 227		2,170.00

**Tax ID: 64-0686358****Total** \$15,689.98**Payments/Credits** \$0.00**Balance Due** \$15,689.98**\*We have Relocated\*****New Address:**

**200 Country Place Parkway**  
**Pearl, MS 39208**

**\*\*All comapany updates, Annual  
Verification, Maps, etc. should be mailed  
to our new address\*\***

ACH transfers can be done via an  
emailed invoice. For Credit Card  
payments please contact  
601-982-7531 or email  
office@ms811.org (3% fee will  
apply to Credit Card Transactions)

**Remit Payments To:**  
**Mississippi 811 Inc**  
**P.O. Box 32843**  
**Charlotte, NC 28232**

**Sanford Law and Government  
Affairs PLLC**

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Statement

Bill To:	Please Pay:	Invoice No.:	175
Mississippi 811, Inc.	Sanford Law and Government	Matter No:	General Corporate
5258 Cedar Park Drive,	Affairs PLLC	Date:	November 1, 2019
Suite H, Jackson, MS	825 N. President Street		
39206	Jackson, MS 39202		

For Professional Services Rendered in connection with the handling of the captioned matter. including the following:

10/8/2019	8.50	Roundtrip travel between Jackson and Biloxi for South Mississippi MDPC meeting; attend meeting and counsel MDPC
10/10/2019	2.70	Review MDPC members' concerns regarding virtual white lining; research multiple states laws regarding tolerance zone, emergency excavation, and white lining in preparation to draft Mississippi legislation for MDPC
10/24/2019	1.30	Research multiple states laws regarding tolerance zone, emergency excavation, and white lining in preparation to draft Mississippi legislation for MDPC
10/31/2019	0.90	Review laws regarding party with standing to file AVR, and correspondence with S. Johnson regarding legality of Pipeline Safety Division filing AVRs and regarding amending UFDPB rules in lieu of legislation

	Hours	Billed	
<u>Timekeeper</u>	<u>Billed</u>	<u>Per Hour</u>	<u>Bill Amount</u>
Sandy Sanford	13.40	\$350.00	\$4,690.00

**EXPENSES:**

10/8/2019 Roundtrip travel between Jackson and D'Iberville for DPC South MS meeting – 335 miles  
@ \$ 0.58 \$194.30

Subtotal:	\$4,690.00
Expenses	\$194.30
Existing Balance	0
Balance Due:	\$4,884.30

Sanford Law and Government  
Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Statement

Bill To:  
Mississippi 811, Inc.  
5258 Cedar Park Drive,  
Suite H, Jackson, MS  
39206

Please Pay:  
Sanford Law and Government  
Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

Invoice No.: 188  
Matter No: General Corporate  
Date: December 3, 2019

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

11/13/2019 5.0 Travel between Jackson and Biloxi for MS 811 Summit and PHMSA meetings; attend summit meetings and discuss 2020 legislative priorities with stakeholder and PHMSA attendees

11/14/2019 4.50 Attend and participate in Summit meetings and participate in roundtable discussion regarding damage prevention laws and potential 2019 legislation; return travel from Biloxi to Jackson

11/20/2019 1.0

Meeting with Sam [redacted] and [redacted] regarding [redacted] construction billings.

	Hours	Billed	
<u>Timekeeper</u>	<u>Billed</u>	<u>Per Hour</u>	<u>Bill Amount</u>
Sandy Sanford	10.50	\$350.00	\$3,675.00



**EXPENSES:**

11/13/2019 - 11/14/2019 Roundtrip travel between Jackson and Biloxi for MS 811 Summit - 346  
miles @ \$ 0.58 \$200.68

Subtotal: \$3,675.00

Expenses \$200.68

Existing Balance 0

Balance Due: \$3,875.68

— \$350.<sup>00</sup><sub>00</sub>

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\$ 3525.68

# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Invoice

Bill To:  
MUFDPB  
President Alan Jones  
AJones@cspire.com

Please Pay:  
Sanford Law and  
Government Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

Invoice No.: 00189  
Matter No: Board Counsel  
Date: December 3, 2019

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

- 11/12/2019 1.4 Prepare and revise proposed technical amendments to enforcement law for Board consideration
- 11/13/2019 2.5 Attend Underground Facilities Damage Prevention Board meeting and counsel Board and Executive Committee on enforcement issues, and respond to enforcement issues from PHMSA representative
- 11/21/2019 2.8 Review underground stakeholder priorities regarding deficient enforcement issues, and research CGA model language and other states' rules addressing said issues, and begin drafting Board rules to address said priorities

<u>Timekeeper</u>	<u>Hours</u>	<u>Billed</u>	<u>Bill Amount</u>
	<u>Billed</u>	<u>Per Hour</u>	
Sandy Sanford	6.70	\$350.00	\$2,345.00

Subtotal: \$2,345.00  
Existing Balance 0

Balance Due: \$2,345.00

Sanford Law and Government  
Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Statement

Bill To:	Please Pay:	Invoice No.:	199
Mississippi 811, Inc.	Sanford Law and Government	Matter No:	General Corporate
5258 Cedar Park Drive,	Affairs PLLC	Date:	January 7, 2020
Suite H, Jackson, MS	825 N. President Street		
39206	Jackson, MS 39202		

For Professional Services Rendered in connection with the handling of the captioned matter. including the following:

12/13/2019 .80 Review draft responses to PHMSA audit and revise same; correspondence with R. Cox, R. Cotton, and S. Johnson regarding same

<u>Timekeeper</u>	<u>Hours</u>	<u>Billed</u>	<u>Bill Amount</u>
Sandy Sanford	.80	\$350.00	\$ 280.00

Subtotal:	\$280.00
Existing Expense Balance	<del>\$200.68</del>

Existing Balance	0
Balance Due:	<del>\$ 480.68</del>
	280.00

# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)  
Fed Tax ID: 83-4621614

## Invoice

Bill To:  
MUFDPB  
President Alan Jones  
AJones@cspire.com

Please Pay:  
Sanford Law and  
Government Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

Invoice No.: 00200  
Matter No: Board Counsel  
Date: January 7, 2020

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

12/3/2019	1.0	Continue research and drafting of board rules to address stakeholder issues related to excavation practices
12/4/2019	.50	Continue research and drafting of board rules to address stakeholder issues related to excavation practices

	Hours	Billed	
<u>Timekeeper</u>	<u>Billed</u>	<u>Per Hour</u>	<u>Bill Amount</u>
Sandy Sanford	1.50	\$350.00	\$ 525.00

Subtotal:	\$ 525.00
Existing Balance	0

Balance Due:	\$ 525.00
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# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Invoice

Bill To:  
MUFDPB  
President Alan Jones  
AJones@cspire.com

Please Pay:  
Sanford Law and  
Government Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

Invoice No.: 00213  
Matter No: Board Counsel  
Date: February 4, 2020

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

1/10/2020	1.50	meet with Rules Committee Chairman Callahan regarding possible rules to address excavation issues
1/21/2020	.50	prepare summary of possible rules; finalize possible technical amendments to Board related Board laws
1/22/2020	2.10	attend Board meeting and counsel Board on rules and Board issues
1/31/2020	1.50	research changes to rules dealing with mechanical excavation, white lining, boring, and emergency excavations

	Hours	Billed	
<u>Timekeeper</u>	<u>Billed</u>	<u>Per Hour</u>	<u>Bill Amount</u>
Sandy Sanford	5.60	\$350.00	\$ 1960.00

Subtotal:	\$ 1960.00
Existing Balance	0

Balance Due:	\$ 1960.00
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# Sanford Law and Government Affairs PLLC

825 N. President Street  
Jackson, MS 39202

E-Mail: [sandy@sanfordlga.com](mailto:sandy@sanfordlga.com)

Fed Tax ID: 83-4621614

## Invoice

Bill To:  
MUFDPB  
President Alan Jones  
AJones@cspire.com

Please Pay:  
Sanford Law and  
Government Affairs PLLC  
825 N. President Street  
Jackson, MS 39202

Invoice No.: 00227  
Matter No: Board Counsel  
Date: March 1, 2020

For Professional Services Rendered in connection with the handling of the captioned matter, including the following:

2/3/2020	4.20	call with Secretary of State's Office regarding rule making process; research regarding rules and laws in multiple states need to develop possible new rules on excavation practices; develop flow charts and draft rules for Rules Committee consideration
2/4/2020	2.0	meet with and counsel Rules Committee regarding potential new rules on excavation practices

	Hours	Billed	
<u>Timekeeper</u>	<u>Billed</u>	<u>Per Hour</u>	<u>Bill Amount</u>
Sandy Sanford	6.20	\$350.00	\$ 2,170.00

Subtotal: \$ 2,170.00  
Existing Balance 0

Balance Due: \$ 2,170.00