

## **Mid-Term Report from Fire Protection Research Foundation**

**Award No. DTPH5615GPPT15**

**Project: ENHANCING INCIDENT COMMANDER COMPETENCIES FOR MANAGEMENT OF INCIDENTS INVOLVING PIPELINE AND RAIL CAR SPILLS OF FLAMMABLE LIQUIDS**

Actual accomplishments to the objectives for this period:

- Project technical advisory panel was formed, consisting of representatives from the key stake holder groups – October 2015
- Request for Proposal (RFP) submitted for project contractor selection – October 2015
- Project technical panel (PTP) meeting – for the contractor selection – November 2015  
Submittals received for the RFP were all reviewed by the PTP and teleconference meeting was conducted for contractor selection.
- Project technical panel and contractor meeting – January 2016  
Blended meeting during the Hazmat TC meeting. Those in the panel who participated in the Hazmat TC meeting, met in person and those who did not, joined this meeting through teleconferencing. Contractor provided an overview of the literature resources compiled for the project, clarified the scope of the guidance document and also discussed the timeline for the project deliverables.
- RFP was submitted for electronic tool development contractor – February 2016
- Based on the recommendation from Panel about the submittals – contractor selection was made for electronic tool development – March 2016
- First draft of guidance document review meeting – 18<sup>th</sup> April 2016  
A first draft of the guidance document was submitted by the contractor and the PTP is currently reviewing the same. A review meeting for this draft document has been scheduled – 18<sup>th</sup> April 2016, through a tele-conference call.

Next Steps:

- Final version of guidance document preparation
- Electronic tool development based on the guidance document
- Distribution of the deliverables