

Mid-term Financial Status Report

[Per the instructions in Article IX, Section 9.03 of your agreement (included below), the financial status report should be submitted to the Agreement Administrator (AA) and the Agreement Officer's Representative (AOR). Please see instructions below and include supporting documentation such as invoices, receipts, spreadsheets, etc. However, if there are any issues with the Financial Status Report or additional explanation is needed, please provide that information here. If there are any delays for whatever reasons, these should be communicated to the AA and AOR in advance.

From Article IX, Section 9.03 of your agreement: "During the performance of the grant, the Recipient must submit a mid-term Federal Financial Report, Standard Form 425 (SF-425), to report the status of funds. In addition to the SF-425, the Recipient should provide the breakdown of costs for each object class category (Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual, Other, and Indirect Charges). The Mid-term Financial Status Report should cover all activities through September 25, 2017 and this report must be submitted to the AOR and the AA via e-mail, no later than September 24, 2018."]

Plans for Next Period (Remainder of Grant)

Plans for the remainder of the grant period are to continue enforcement of the Dig Law utilizing field staff, the office engineer and the Director. Louisiana receives both the One Call and SDP Grants and utilizes both for enforcement activities. Generally, the money from the One Call grant is spent first and once exhausted, SDP Grant funds are utilized. As the Division is doing more proactive enforcement this year, all One Call dollars have been utilized and only SDP funds will be used for the remainder of the work. It is anticipated that the entire amount of the award will be spent on damage prevention enforcement prior to the expiration date of the grant (not all money was spent last year).

Requests of the AOR and/or PHMSA

The indirect cost rate for Louisiana has been reduced from 32.84% (July 1, 2018 – June 30, 2019) to 23.63% (July 1, 2019 – June 30, 2020). It is requested that LADNR be allowed to adjust its costs charged to the grant to align with the new rate. Louisiana will submit a formal request for this change if needed.

Note: The following is a sample reporting template for submitting final reports. This format is suggested and preferred; however, the format of the report is within the grantee's discretion.

2018 State Damage Prevention Program Grants Final Report
CFDA Number: 20.720

Award Number: 693JK31840011

Project Title: State Damage Prevention (SDP) Program Grants - 2018

Date Submitted: June 24, 2019

Submitted by: Steven Giambrone

Specific Objective(s) of the Agreement

Perform inspections, issue corrective actions/civil penalties for non-compliance, and hold meetings/hearings on an as requested basis for adjudication of corrective actions/penalties.

Workscope

Element 7 (Enforcement): Enforcement of State damage prevention laws and regulations for all aspects of the damage prevention process, including public education, and the use of civil penalties for violations assessable by the appropriate State authority. **(Applicable)**

Accomplishments for the grant period (Item 1 under Agreement Article IX, Section 9.02 Final Report: “A comparison of actual accomplishments to the objectives established for the period.”)

Onsite Inspections: The damage prevention program utilizes field staff whose primary responsibility is performing pipeline safety audits to perform onsite investigations either proactively or because of an onsite issue/complaint is discovered/received. During the first half of the grant period, seven Pipeline Division employees performed 36 onsite investigations and charged said time to the grant.

Quantifiable Metrics/Measures of Effectiveness (Item 2 under Article IX, Section 9.02 Final Report: “Where the output of the project can be quantified, a computation of the cost per unit of output.”)

A total of 36 onsite investigations were completed and charged to the SDP Grant with a total cost (direct costs – salary and related benefits) of \$4,758.93.

Issues, Problems or Challenges (Item 3 under Article IX, Section 9.02 Final Report: “The reasons for slippage if established objectives were not met.”)

The Damage Prevention Program is beginning to progress in a more orderly manner as procedures have been developed and a clear plan forward has been formulated. Also, based on 2018 data, two metropolitan areas in Louisiana have been identified as “problem areas” and are scheduled for increased enforcement measures (i.e. increased locate ticket patrols).