

Federal Financial Report

(Follow form instructions)

OMB Number: 4040-0014
Expiration Date: 01/31/2019

1. Federal Agency and Organizational Element to Which Report is Submitted US department of Transportation, Pipeline and Hazardous Material Safety Administration		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) CFDA No. 20.720	
3. Recipient Organization (Name and complete address including Zip code) Recipient Organization Name: Idaho Division of Building Safety Street1: 1090 E Watertower St. , Suite 150 Street2: City: Meridian County: State: ID: Idaho Province: Country: USA: UNITED STATES ZIP / Postal Code: 83642			
4a. DUNS Number 825016504	4b. EIN 826000952	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) 693JK31840010PDSP	
6. Report Type <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual	8. Project/Grant Period From: 09/28/2018 To: 09/27/2019	9. Reporting Period End Date 03/27/2019
10. Transactions <i>(Use lines a-c for single or multiple grant reporting)</i>			Cumulative
Federal Cash (To report multiple grants, also use FFR attachment):			
a. Cash Receipts			0.00
b. Cash Disbursements			21,377.08
c. Cash on Hand (line a minus b)			-21,377.08
<i>(Use lines d-o for single grant reporting)</i>			
Federal Expenditures and Unobligated Balance:			
d. Total Federal funds authorized			42,750.00
e. Federal share of expenditures			21,377.08
f. Federal share of unliquidated obligations			0.00
g. Total Federal share (sum of lines e and f)			21,377.08
h. Unobligated balance of Federal Funds (line d minus g)			21,372.92
Recipient Share:			
i. Total recipient share required			0.00
j. Recipient share of expenditures			0.00
k. Remaining recipient share to be provided (line i minus j)			0.00
Program Income:			
l. Total Federal program income earned			0.00
m. Program Income expended in accordance with the deduction alternative			0.00
n. Program Income expended in accordance with the addition alternative			0.00
o. Unexpended program income (line l minus line m or line n)			0.00

11. Indirect Expense

a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
g. Totals:				<input type="text"/>	<input type="text"/>	<input type="text"/>

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

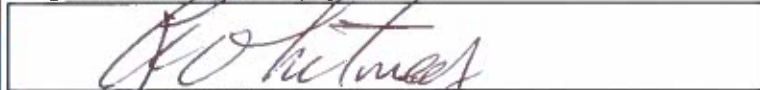
<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>	<input type="button" value="View Attachment"/>
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13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, section 1001)

a. Name and Title of Authorized Certifying Official

Prefix: First Name: Middle Name:
Last Name: Suffix:
Title:

b. Signature of Authorized Certifying Official



c. Telephone (Area code, number and extension)

d. Email Address

e. Date Report Submitted

14. Agency use only:

2018 SDPG Progress Report Mid-Term report

CFDA Number: 20.720

Award Number: 693JK31840010PSDP

Project Title: PHMSA 2018 State Damage Prevention Grant Idaho

Date Submitted: 04/08/2019

Submitted by: Ron Whitney, Deputy Administrator, Idaho Division of Building Safety

Specific Objectives of the Agreement

The Idaho Division of Building Safety (DBS) will continue support of the Damage Prevention Program by funding a trainer/educator tasked with providing training for first offenders, utilities, contractors, locators and homeowners in an effort to provide statewide education for the industry.

During the 2017 grant cycle DBS developed a modular training program. The modules consist of a base model that is applicable to all parties and subsequent modules applicable to homeowners, excavators, locators and underground utility owners respectively. DBS has an interactive calendar for scheduling training and/or education request along with the capacity to electronically track attendance for reporting purposes to the Damage Prevention Board

This request for grant funds is to cover personnel cost for the trainer/educator, administration cost for keeping the training modules current, travel cost to facilitate providing training around the state and supply cost for keeping handout materials available through August 2019.

Workscope

Under the terms of this grant agreement, the Recipient will address the following applicable elements listed in the approved application, pursuant to 49 U.S.C. 60134 (a),(b).

- **Element 1 (Effective Communications): (Not Applicable)**
- **Element 2 (Comprehensive Stakeholder Support): (Not Applicable)**
- **Element 3 (Operator Internal Performance Measurement): (Not Applicable)**
- **Element 4 (Effective Employee Training): (Not Applicable)**
- **Element 6 (Dispute Resolution): (Not Applicable)**
- **Element 7 (Enforcement): (Not Applicable)**
- **Element 8 (Technology): (Not Applicable)**
- **Element 9 (Damage Prevention Program Review): (Not Applicable)**

Element 5 – Public Education

“A process for fostering and ensuring active participation by all stakeholders in public education for damage prevention activities.

Accomplishments through March 31, 2019

Please see attached detailed training summary for period October 2018 thru March 2019

- 22 Trainings delivered
- 936 “in person” attendees.
- 33 “om line” attendees
- Updated training modules for second generation information

Total Spent to-date:

	Budget	Awarded	Spent	Remaining
Personnel	\$ 64,250.00	\$ 35,200.00	\$ 39,345.85	-\$ 4,145.85
Travel	\$ 5,200.00	\$ 5,200.00	\$ 1,311.05	\$ 3,888.95
Equipment	\$ 850.00	\$ 850.00	\$ 0.00	\$ 850.00
Supplies	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 1,500.00

October 2018 Damage Prevention Training Calendar

Date	Region	Designation	Class/ Event	Duration	Audience	Participants	Venue
10/18/2018	BSPJ	Urban	Damage Prevention Underground Utilities	1.5 hours	Treasure Valley Master Plumbers	5	DBS Traing Room 1090 E. Watertower St. Meridian, ID
10/25/2018	SR	Urban	Damage Prevention	Vic2 hours	DBS Video	19	CDA DBS 1250 Ironwood Dr. CDA, ID
In Person:							24
Online:							4
TOTAL:							28

November 2018 Damage Prevention Training Calendar

Date	Region	Designation	Class/ Event	Duration	Audience	Participants	Venue
11/5/2018	BSPSI	Urban	DigSafe	1.5 hours	Cleary Building Corporation	6	Cleary Building Corp 326 E. Franklin Rd. Meridian, ID
11/7/2018	BSPSI	Urban	DBS Video	2 hours	DBS Employees	31	DBS Training Room 1090 E. Watertower St. Meridian, ID
11/7/2018	ALL	ALL	Webinar Underground Utilities	1 hour	Contractors Excavators Utilities	19	Webinar
11/16/2018	BSPSI	Urban	Damage Prevention	1.5 hours	CDA DBS	3	CDA DBS 1250 Ironwood Dr. CDA, ID
11/16/2018	BSPSI	Urban	Groundwater	1 hour	IGWA	65	Groundwater Association 506 W. Apple Way CDA, ID
In Person:						124	
Online:						0	
TOTAL:						124	

December 2018 Damage Prevention Training Schedule

Date	Region	Designation	Class/ Event	Duration	Audience	Participants	Venue
12/4/2018	BSPSI	Urban	Underground Utilities	1 hour	DBS	5	DBS Board Room 1090 E. Watertower St. Meridian, ID
In Person:						5	
Online:						7	
TOTAL:						12	

January 2019 Damage Prevention Training Schedule

Date	Region	Designation	Class/ Event	Duration	Audience	Participants	Venue
1/3/2019 SR	Urban		East Idaho Contractors	1 hours	Builders Contractors Tradespeople	36	Idaho Falls City Council 680 Park Ave
1/11/2019 HD	Urban		Requested Training	1 hour	Contractors Excavators	10	Stanley Associates, Inc 2343 Addison Ave E Twin Falls, ID
1/23/2018	Urban		2019 IEUCC Contractors Breakfast	2.5 hours	Contractors Excavators	133	Center Place Regional Event Center 2426 N. Discovery Pl. Spokane Valley, WA
1/24/2019 BSPSI	Urban		IGWA Annual Convention	1 hour	Well Drillers	44	JUMP 1000 W. Myrtle St. Boise, ID
1/30/2019 BSPSI	Urban		Irrigation Districts Annual Safety Meeting	1 hour	Irrigation Workers	100	Elks Lodge 1015 N. Kimball Ave. Caldwell, ID
1/30/2019 BSPSI	Urban		2019 Safety Kick-Off	1 hour	Knife River Pipeline Excavators	60	AGC Building 1649 W. Shoreline Dr. Boise, ID
In Person:							383
Online:							5
TOTAL:							388

February 2019 Damage Prevention Training Schedule

Date	Region	Designation	Class	Duration	Audience	Participants	Venue
2/6/2019 SR	Urban		2019 Installer Course: Underground Utility	1.5 hour	Septic Installers	73	Eastern Idaho Public Health 1250 Hollipark Dr. Idaho Falls, ID
2/7/2019 SR	Urban		2019 Installer Course: Underground Utility	1.5 hour	Septic Installers	23	Eastern Idaho Public Health 1250 Hollipark Dr. Idaho Falls, ID
2/13/2019	Urban		NUCA Panel	2 hours	NUCA Members Contractors	14	10502 E. Sprague Ave Spokane Valley, WA
2/27/2019 SR	Urban		UCC Contractor Breakfast	2 hours	Contractors Excavators	130	911 N. 7th Ave Pocatello, ID
2/28/2019 SR	Rural		Dig Line Safety	1 hour	Excavators	9	Gale Lim Construction 301 N. 700 W. Blackfoot, ID
In Person:						249	
Online:						11	
TOTAL:						260	

March 2019 Damage Prevention Training Schedule

Date	Region	Designation	Class/ Event	Duration	Audience	Participants	Venue
3/5/2019 SR		Rural	Requested Training	1 hour	Excavators	23	Mickelsen Construction 76 N. 550 W. Blackfoot, ID
3/6/2019 SR		Urban	IGWA CEC Workshop	1 hour	Well Drillers	47	Clarion Inn 1399 Bench Rd. Pocatello, ID
3/12/2019 BSPSI		Urban	811/ Requested Training	1 hour	Intermountain Gas	81	555 S. Cole Rd. Boise, ID
In Person:						151	
Online:						6	
TOTAL:						157	

Damage Prevention Board 11-29-18

2018 Fiscal Year-end and 2019 (to date) Training Report

The online course for “recommended training” is available. Contact Tara (DBS) for login info.

The initial order of 1,000 homeowner’s pamphlets is almost depleted and we have ordered 5,000 more. I’ve had multiple requests inquiring whether we can make them available in Spanish.

Trainings delivered since 9-27-18 Board Meeting

October 10, 2018 – Boise – TVMPA – 5 participants

Treasure Valley Master Plumbers Association. I need to do additional promotion (personal asks) to increase attendance. I’ll schedule another presentation in the future and promote with flyers and personal contacts.

October 25, 2018 – DBS Video with Meridian, Pocatello & CDA (2 sessions) – 19 participants

October 31, 2018 – DBS Webinar (Go to Meeting) technical difficulties (now resolved)

November 5, 2018 – Meridian – Cleary Building Corporation – 6 participants

Pole barn builders, typically in more rural areas (barns and shops), Said they typically don’t request the actual ticket but just write the number down. I followed up with Digline and they are calling in for locates.

November 7, 2018 – DBS Video with Meridian, Pocatello & CDA (2 sessions) – 31 participants

November 7, 2018 – DBS Webinar (Go to Meeting) – 19 participants

November 16, 2018 – CDA – DBS Office – 3 participants

DBS inspectors and staff totals to date - 76 participants

November 16, 2018 – CDA – Idaho Groundwater Association – 65 participants

Predominately well drillers, typically don’t call for locates, not sure on the status of locates for electricians running power to pumps. They do a lot of work in rural areas and need to be more aware of pipelines. Very receptive audience, good follow-up after class. Juli Maki from Digline assisted with the presentation.

Scheduled Trainings

December 4, 2018 – Meridian – DBS training center – flyers out, open to the public

December 5, 2018 – Boise – AGC

Tentative monthly webinar hosted at the Meridian Training Center

Waiting for details on events scheduled for January, February and March

Totals from 2-20-18 through 6-30-18 (fiscal year 2018) – 19 Trainings, 535 participants

Totals from July 1 to date (fiscal year 2019) – 13 Trainings, 207 participants

Total since first training on 2-20-18 - 36 Trainings, 742 participants

Feedback:

Locates are being called in but the ticket (with utility info) is not typically made available to the excavator on the job site. Trying to address this as a “best practice” priority in presentations.

Unknown irrigation lines in mostly rural areas. Remind participants of current Idaho Statute and Rules. Include this as part of our outreach program.

Cities and sewer laterals. I’ve asked Patrick Grace for a copy of the proposed statute and I’ll add this info to the presentation

Education and Outreach for 2019

Waiting for outcome of Mike Rowe (National Excavation Institute) to determine if we need to develop specific education topics.

Continue to look at training options.

Outreach

Define the top 5 goals of what an effective outreach program looks like and how we would measure that it’s being effective.

Definitely need an active contact list.

A process for follow-up (annually?)

Lessons Learned

Presentations are evolving based on interactions with participants. Items that are not specified in statute and rule can be addressed as “best practices”.

We need more variation in the presentations. We need to be able to address specific audiences.

We need to develop and maintain an FAQ section on our website.

We need specific documents on items like “Excavating on or around Idaho Transportation Right of Ways.

We need to be “partnered” with our stakeholders and avoid being viewed as “regulators”.

Continue to manage the web site to be “user friendly”.

Jerry Peterson, Education and Outreach 208 332-4003 jerry.peterson@dbi.idaho.gov

Damage Prevention Training Report for 2018 Fiscal Year and 2019 (to date) 1-17-19

Trainings delivered since 11-29-18 Board Meeting

- 12-4-18 – Meridian – Division of Building Safety – 5 participants (inspectors, utilities)
- 1-3-19 – Idaho Falls – Idaho Licensed Contractors – 36 participants (contractors, tradespersons)
- 1-11-19 – Twin Falls – Stanley Associates – 10 participants (general contractor, tradespersons)

Scheduled Trainings

- 1-23-19 – Spokane – Inland Empire UCC – estimate 135 participants
- 1-24-19 – Boise – Idaho Ground Water Association – estimate 45 participants
- 2-20-19 through 2-22-19 – Post Falls – Post Falls Safety Fest – estimate ?

I will already be in North Idaho for multiple location energy code trainings and will offer to do a presentation on one of the days and share a table with Bob Chandler (with info and swag) as I'm available on the other days.

- 2-27-19 – Lewiston – Lewis Clark UCC – estimate 25 participants
- 3-12-19 – Boise – Intermountain Gas – estimate 60 participants
- 4-9-19 – Pocatello – Pocatello Safety Fest – estimate ?

Totals from 2-20-18 through 6-30-18 (fiscal year 2018) – 19 Trainings, 535 participants

Totals from July 1 to date (fiscal year 2019) – 16 Trainings, 258 participants

Total since first training on 2-20-18 - 39 Trainings, 793 participants

Feedback:

Locates are being called in but the ticket (with utility info), is not typically made available to the excavator on the job site. Without the ticket on the job site, excavators are not able to double check if all of the utilities have been marked. I'm trying to address this as a "best practice" priority in presentations.

Persons other than the excavator (general contractors, developers, homeowners, etc.) are calling in locates. This is also being addressed as a priority in presentations (reference to statute).

The gloves that Joe Leckie ordered are awesome. They are highly visual and a great way to get our message on the job site.

Education and Outreach for 2019

Waiting for outcome of Mike Rowe education program (National Excavation Institute) to determine if we need to develop specific education topics.

Continue to look at training options, materials and how to address the need for a more “user friendly” website.

Outreach

DBS ordered 5,000 additional homeowner’s pamphlets. They have been received and are now being distributed to DBS offices and training participants.

I am still working on the top 5 goals of what our outreach program should look like and metrics for measuring its effectiveness.

We need to develop an active contact list and a process for following up with contacts.

I’m working with Bob Chandler to coordinate with Idaho UCC’s for important dates (including Safety Fest) to try and schedule presentations/training.

I’m working with Ada County Highway District to schedule training.

And, I’m trying to get contact info for East Idaho Health District required training related to sewer installations.

Lessons Learned

The presentations continue to evolve based on interactions with participants. Items that are not specified in statute and rule are addressed as “best practices”.

We need more variation in the presentations to address specific audiences.

We need to develop and maintain an FAQ section on our website.

We need specific documents on items like “Excavating on or around Idaho Transportation Right of Ways.

We need to be “partners” with our stakeholders and avoid the perception of being “regulators”.

Jerry Peterson

Education and Outreach, Damage Prevention Board

Office 208 332-4003 Cell 208 631-8320

jerry.peterson@dbb.idaho.gov

Idaho Damage Prevention Training Report

Damage Prevention Board Meeting 03/14/2019

Title: February 2018 DBS Training Report

From: Jerry Peterson, Energy Program Manager
Jamie Buckingham, Energy Program Assistant

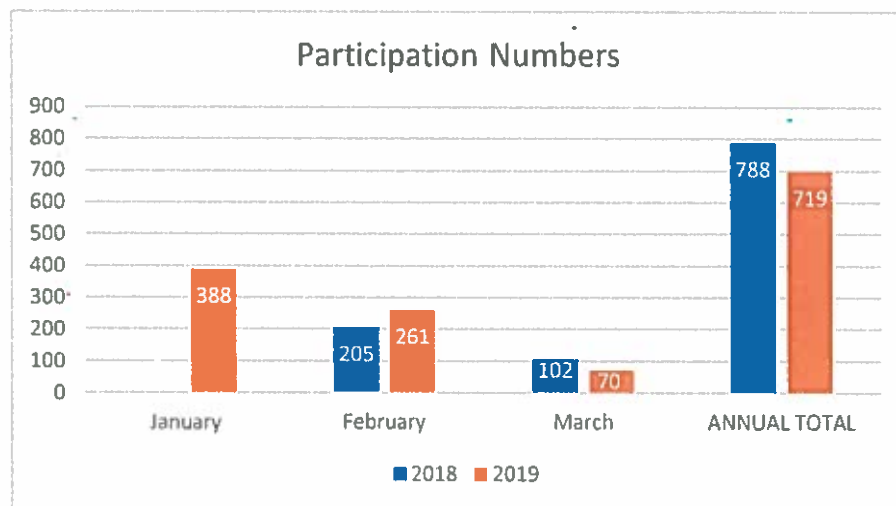
Attachments:

1. January 2019 Damage Prevention Training Schedule
2. February 2019 Damage Prevention Training Schedule
3. March 2019 Damage Prevention Training Schedule

Additional Updates:

- ACHD Meeting
 - Discussed bringing Damage Prevention Training to ACHD employees in the near future.
 - Provided overview and example of Power Point presentations.
 - Follow up scheduled in the coming weeks.
- NUCA Meeting Feb. 13th
 - Jerry Peterson completed the WA Dig Safe Certification Class
 - Ongoing discussions with NUCA regarding potential benefits for Idaho excavators

Summary:



Please direct comments or questions to:



Jerry Peterson
Energy Programs Manager
State of Idaho, Division of Building Safety
jerry.peterson@dbs.idaho.gov

