

2017 SDPG Grant Final Report

CFDA Number: 20.720

Award Number: 693JK31741013

Project Title: State Damage Prevention (SDP) Program Grants - 2017

Date Submitted: 03/18/2019

Submitted by: Ron Whitney, Deputy Administrator, Idaho Division of Building Safety

Specific Objectives of the Agreement

Under this grant agreement, the recipient will:

The main goals of the Idaho Division of Building Safety (DBS) and the Damage prevention Board will be to continue to develop a system of self-regulation and education addressing the prevention of damage to underground facilities. The focus of the training to be developed will be for the employees of the operators, excavators, and locators. This will be done by DBS in cooperation with the Damage Prevention Board, the one call centers, the utility companies and the excavators during several meetings to establish curriculum and the training materials. Once the curriculum and materials are developed, the budget includes money to begin training sessions throughout the State of Idaho. This will include instructor led courses and possibly online courses as well.

DBS plans additional TV, radio, and print advertising throughout the state for “Call Before You Dig”. The plan is to expand this program from just the National Call Before You Dig month into other periods of the year.

Workscope

Under the terms of this grant agreement, the Recipient will address the following applicable elements listed in the approved application, pursuant to 49 U.S.C. §60134 (a),(b).

- **Element 1 (Effective Communications): (Not Applicable)**
- **Element 2 (Comprehensive Stakeholder Support): (Not Applicable)**
- **Element 3 (Operator Internal Performance Measurement): (Not Applicable)**
- **Element 6 (Dispute Resolution): (Not Applicable)**
- **Element 7 (Enforcement): (Not Applicable)**
- **Element 8 (Technology): (Not Applicable)**
- **Element 9 (Damage Prevention Program Review): (Not Applicable)**

Element 4 – Effective Employee Training

“Participation by operators, excavators, and other stakeholders in the development and implementation of effective employee training programs to ensure that operators, the one call center, the enforcing agency, and the excavators have partnered to design and implement training for the employees of operators, excavators, and locators.”

Objectives:

In the newly adopted Idaho Statute 55-2203 (9) the Idaho Damage Prevention board may adopt or create training programs on all pertinent underground damage prevention topics for employees of operators, excavators, and locators. It is the intent of DBS, working with the Idaho Damage Prevention Board, and other stakeholders to create training for general or remedial use for the above listed employees. The board intends on adopting and/or creating and providing training relevant to the stakeholders involved that will be available statewide. **Total Budget: \$30,000.00**

Accomplishments:

September 28, 2017 – Damage prevention Board meeting. Education and Training Subcommittee presentation.

- Discussion about training opportunities for first offenders. Intermountain Gas provided a power point training on how Idaho digline law works. Motion to accept video as a training course for first offenders.

November 30, 2017 – Damage Prevention Board meeting. Education and training Subcommittee.

- The Board accepted an offer from the Division of Building Safety to assign one individual to assist in the creation and presentation of training and educational workshops

January 25, 2018 – Damage prevention Board meeting. Education and Training Subcommittee

- Initial presentation of materials developed for training and educational workshops.
- Motion to develop training/public education calendar to be placed on Damage prevention Board website.
 - Allow registration for a training session from the calendar.
 - Allow request for a training session from the calendar
- Review of sample event flyers, sign-in sheets and hand out material.

February 12, 2018 – Special meeting of training and education subcommittee to review and approve training and educational workshop presentations.

Training events completed to date;

- February 20, 2018 – Digline Advisory Board, Boise, 36 participants
- February 27, 2018 – Magic Valley Utility Coordinating Council, 30 participants
- February 27, 2018 – Idaho Public Utilities Commission, Boise, 29 participants
- February 28, 2018 – Bannock County Utility Coordinating Council, 110 participants
- March 14, 2018 – Tri County Utility Coordinating Council. 52 participants
- March 19, 2018 – Das-Co of Idaho, Nampa, 50 participants

- April 16, 2018 – Earth Energy, 15 participants
- May 30, 2018 – Idaho Materials & Construction, Nampa, 10 participants
- June 4, 2018 – Western Regional Conference, Boise. Booth, video, handouts, etc.
- June 12, 2018 – Pavement Specialties of Idaho, 10 participants
- June 14, 2018 – Boise City Public Works, 15 participants
- June 15, 2018 – Aldapis Sprinklers, 6 participants
- June 18, 2018 – Micron Safety Days, Booth, 1900 employees
- June 20, 2018 – Assoc of Idaho Public Works Professionals, 30 participants
- June 26, 2018 – Utility Solutions LLC, 8 participants

Total spent to-date;

\$ 21,914.02

Personnel;

- | | |
|---|-------------|
| • Patrick Wood - Power Point development; | \$ 2,711.12 |
| • Amy Kohler – Administrative Assistant; | \$ 2,784.20 |
| • Ron Whitney – Deputy Administrator; | \$ 3,546.50 |
| • Jerry Peterson – Training Development and Presentation; | \$ 8,676.10 |
| • Tanisha Townsend – Grant/program specialist; | \$ 982.50 |
| • Patrick Grace – Damage Prevention Board Coordinator; | \$ 3,213.60 |

Print Material; Board Packets

Travel & per-diem;

Other;

Element 5 – Public Education

“Enforcement of State damage prevention laws and regulations for all aspects of the damage prevention process, including public education, and the use of civil penalties for violations assessable by the appropriate State authority.”

Objectives:

One of the main goals of the DBS and the Damage Prevention Board is to promote public education about the importance of damage prevention. It is the intent of the DBS, working with the Damage Prevention Board, to create a statewide damage prevention awareness program. We will utilize different forms of advertising to get the message spread throughout the entire state. TV ads and PSA's, radio spots, print media and DBS website will be used to accomplish this objective. **Total Budget: \$70,000.00**

Accomplishments:

September 28, 2017 – Damage prevention Board meeting. Education and Training Subcommittee presentation.

- Discussion on Damage Prevention Board Ad Campaign. Motion to have Division of Building Safety Financial manager report on spending authority and spending process for grant funds and donated monies.

November 30, 2017 – Damage Prevention Board meeting. Education and training Subcommittee.

- Approved publication of 1000 booklets containing the IDAPA temporary rules. Rules and Statutes to be published in one volume after rules area adopted in legislature.

January 25, 2018 – Damage Prevention Board meeting. Education and Training Subcommittee.

- Motion to develop training/public education calendar to be placed on Damage prevention Board website.

February 12, 2018 – Special meeting of training and education subcommittee to review PSA TV and radio ad campaign.

March 22, 2018 – Damage Prevention Board meeting. Education and Training Subcommittee.

- April is National 811 month – obtain Governor Proclamation
- Remedial and Imposed Training
- Training swag from PUC

May 24, 2018 - Damage Prevention Board meeting. Education and training Subcommittee.

- Training calendar and fillable training request form
- Safe Digging Practices Book
- 811 table at Western Conference of Public Service Commissioners
- Presentation from KBOI representative. “Connected TV”.

Total spent to-date; \$24,157.48

Personnel;

- | | |
|---|-------------|
| • Patrick Wood - Power Point development; | \$ 1,765.00 |
| • Amy Kohler – Administrative Assistant; | \$ 3,258.40 |
| • Ron Whitney – Deputy Administrator; | \$ 3,546.50 |
| • Jerry Peterson – Training Development and Presentation; | \$ 8,250.10 |
| • Erik Reager – Website; | \$ 2,448.10 |
| • Tanisha Townsend – Grant/program specialist | \$ 982.58 |
| • Patrick Grace – Damage prevention Board Coordinator | \$ 3,415.20 |

Print Material;

Contracted TV Advertising;

Contracted Radio Advertising;

Travel & per-diem; \$ 582.50

Total Grant for Element 4	\$ 30,000.00
Total spent on Element 4	\$ 21,913.02
Total remaining on Element 4	\$ 8,085.98

Total Grant for Element 5	\$ 60,000.00
Total spent on Element 5	\$ 24,157.48
Total remaining on Element 5	\$ 35,842.52

Total Grant	\$ 90,000.00
Total Spent	\$ 46,070.50
Total remaining	\$ 43,929.50

Reasons for remaining budget;

There are two primary reasons there is a substantial unused portion of the grant amount in both element number 4 and 5. Both are relative to fiscal year spending authority for the Division of Building Safety which runs July 1st through June 30th.

Regarding element number 4, the task of creating relevant training was accomplished. Because of the time constraint on the spending authority, DBS was limited to spending on actual training what could be accomplished before June 30, 2018.

Regarding element number 5, all objectives other than the actual broadcasting on radio and TV were accomplished. The negotiating for contracted TV and radio advertising pushed the payment for said advertising beyond the fiscal year spending authority. That advertising campaign was contracted at \$42,000 and would well have exhausted the amount remaining in element 5 had the spending authority been available. The advertising was ultimately covered from another spending source, so the grant money spent preparing the spots did not go in vain.