

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted USDOT, PHMSA	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) DTPH56-13-G-PHPS18	Page 1	of 1 pages
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3. Recipient Organization (Name and complete address including Zip code) Michigan Public Service Commission, 611 W. Ottawa Street, 4th Floor, Lansing, MI 48909

4a. DUNS Number 148674265	4b. EIN 38-6000134	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) L00406	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual
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8. Project/Grant Period From: (Month, Day, Year) September 15, 2013	To: (Month, Day, Year) September 14, 2014	9. Reporting Period End Date (Month, Day, Year) September 14, 2014
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10. Transactions	Cumulative
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(Use lines a-c for single or multiple grant reporting)

Federal Cash (To report multiple grants, also use FFR Attachment):	
a. Cash Receipts	75,000.00
b. Cash Disbursements	71,920.39
c. Cash on Hand (line a minus b)	3,079.61

(Use lines d-o for single grant reporting)

Federal Expenditures and Unobligated Balance:	
d. Total Federal funds authorized	75,000.00
e. Federal share of expenditures	71,920.39
f. Federal share of unliquidated obligations	0
g. Total Federal share (sum of lines e and f)	71,920.39
h. Unobligated balance of Federal funds (line d minus g)	3,079.61

Recipient Share:	
i. Total recipient share required	75,000.00
j. Recipient share of expenditures	71,920.39
k. Remaining recipient share to be provided (line i minus j)	3,079.61

Program Income:	
l. Total Federal program income earned	
m. Program income expended in accordance with the deduction alternative	
n. Program income expended in accordance with the addition alternative	
o. Unexpended program income (line l minus line m or line n)	

11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
					0	0	0
					0	0	0
					g. Totals:		

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

a. Typed or Printed Name and Title of Authorized Certifying Official Dawn Lake	c. Telephone (Area code, number and extension) 517-373-9713 d. Email address laked@michigan.gov
b. Signature of Authorized Certifying Official 	e. Date Report Submitted (Month, Day, Year) 12/1/14

14. Agency use only:

Standard Form 425
 OMB Approval Number: 0348-0061
 Expiration Date: 10/31/2011

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0060), Washington, DC 20503.

BREAKDOWN OF COSTS
Michigan Public Service Commission
State Damage Prevention Program Grant - DTPH56-13-G-PHPS18
September 14, 2014

Line Item	Budget Category	Budget	Expenditures	Balance
1	PERSONNEL			
2	<i>Salary</i>			
3	Statewide Damage Prevention Coordinator	24,936.00	24,936.00	0.00
4				
5	<i>Fringe Benefits</i>			
6	Statewide Damage Prevention Coordinator	10,064.00	10,064.00	0.00
7	Total Personnel	35,000.00	35,000.00	0.00
8	SUPPLIES, MATERIALS, AND EQUIPMENT			
9	Elements 2 & 4 - Excavator Seminars/Workshops	40,000.00	36,920.39	3,079.61
10	Total Supplies, Materials, & Equipment	40,000.00	36,920.39	3,079.61
11	CONTRACTUAL SERVICES			
12		0.00	0.00	0.00
13	Total Contractual Services	0.00	0.00	0.00
14	Total Project Cost	75,000.00	71,920.39	3,079.61

Final Payment Request - FSR #2

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M.P.S.C.

PO # 641P4300119

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C-108 (7/87) Distribution: White - Contract & Cont-Admins Canary - Bureau		FINANCIAL STATUS REPORT AND/OR PAYMENT REQUEST Authorized by P.A. 386 of 1985, as amended; site appropriations approved by the Legislature. Completion is required for payment.		Service Quality Division	
1. Name and Address of Vendor Organization MISS DIG System, Inc. 3285 Lapeer Road West Auburn Hills, MI 48326		2. Agency (Bureau, Commission or Authority) Michigan Public Service Commission		3. Grant or Contract Number PSC-13-102	
4. Federal ID, Number or Social Security Number 38-3212313		5. Final Report X YES NO		6. FSR/Payment Request 2	
7. Project Title Pipeline Safety - 2013 Damage Prevention Grant		8. Duration of Contract/Grant 9/15/2013 9/14/2014		9. Current Report Period From: 04/01/14 To: 09/14/14	
10. Cost Categories (salary, fringes, equipment, etc.)		Personnel	Supplies, Materials and Equipment	Contractual Services	Total
a. Expenditures Previously Reported		21,133.30	19,303.15	0.00	40,436.45
b. Expenditures this Report Period		13,866.70	17,617.24	0.00	31,483.94
c. Expenditures to Date (line a plus line b)		35,000.00	36,920.39	0.00	71,920.39
d. Non-State Expenditures to Date		0.00	0.00	0.00	0.00
e. State Share of Expenditures (line c minus line d)		35,000.00	36,920.39	0.00	71,920.39
f. Total State Funds Authorized		35,000.00	40,000.00	0.00	75,000.00
g. Unexpended Balance of State Funds		0.00	3,079.61	0.00	3,079.61
11. Request for Reimbursement or Advance		13,866.70	17,617.24	0.00	31,483.94
h. State Share of Expenditures to Date (from line e above)					71,920.39
i. Total Amount of State Advances Previously Received					40,436.45
j. Advance Balance (line i minus line h)					31,483.94
k. Request Advance					0.00
l. Request Reimbursement (if applicable, line h minus line i)					31,483.94
12. Licensing and Regulatory Affairs Use Only - Holdback		13. Remarks			
14. Certification: I certify that to the best of my knowledge and belief this report is correct and complete and that all expenditures are for the purposes set forth in the grant award/contract documents.		15. Agency Approval Signature: <i>[Signature]</i> Date: 10/6/14 Signature: <i>[Signature]</i> Date: 10/8/14 Signature: <i>[Signature]</i> Date: 10/21/14			

R. Mark 10/8/14

GRANT AGREEMENT DTPH56-13-G-PHPS18

2013 State Damage Prevention Program Grants Final Report CFDA Number: 20.720

Award Number: DTPH56-13-G-PHPS18
Project Title: Michigan Public Service Commission State Damage Prevention Grant
Date Submitted: October 27, 2014
Submitted by: David Chislea, Principal Investigator

Specific Objective(s) of the Agreement

- Foster support and partnership with stakeholders
- Support a Damage Prevention Education Program for industry stakeholders

Workscope

- **Element 2 (Comprehensive Stakeholder Support):** A process for fostering and ensuring the support and partnership of stakeholders, including excavators, operators, locators, designers, and local government in all phases of the program.
- **Element 4 (Effective Employee Training):** Participation by operators, excavators, and other stakeholders in the development and implementation of effective employee training programs to ensure that operators, the one call center, the enforcing agency, and the excavators have partnered to design and implement training for the employees of operators, excavators, and locators.

Accomplishments for the grant period (Item 1 under Agreement Article IX, Section 9.02 Final Report: "A comparison of actual accomplishments to the objectives established for the period.")

Project Abstract/Statement of Objectives

The grant funded the continuation of one statewide Damage Prevention Coordinator. The duties of the DPC included: 1) facilitating the implementation of a statewide damage prevention organizational structure (MISS DIG Educational Committee); 2) continuing the development of Damage Prevention Associations (DPA) in the state of Michigan; 3) providing support for the continuation of safe digging practices for every DPA in the state of Michigan; 4) coordinating damage prevention seminars; 5) fostering increased municipal, university and gathering line operator membership in MISS DIG in an effort to encourage municipalities, universities and gathering line operators to actively participate in order to reduce underground damages.

The MPSC entered into a contractual/grant agreement with MISS DIG System, Inc. who accepted the role and performed the duties of the statewide Damage Prevention Coordinator. The work completed by MISS DIG System, Inc. is set forth under each Element below.

Element 2 – Comprehensive Stakeholder Support

A process for fostering and ensuring the support and partnership of stakeholders, including excavators, operators, locators, designers, and local government in all phases of the program.

Objective:

The statewide DPC will enhance the element by bringing expertise and continuity to the state damage prevention program. This grant will continue the implementation of this element by improving the effectiveness of the training currently provided by the Damage Prevention Coordinator and increasing the damage prevention efforts in the state of Michigan. The DPC has been instrumental in facilitating and enhancing the support of all stakeholders. The successes achieved through previously awarded grants will continue to be realized as outreach efforts to all areas continue. The DPC's duties will allow for the support for all existing and new DPAs. The objectives were completed as follows:

1. The DPC began working with the DPA's on September 15, 2013 implementing the statewide damage prevention organizational structure, expanding the DPAs and coordinating workshops and toolbox talks,. The DPC also reached out to non-members, focusing on universities and municipalities, to provide education on the requirements of Public Act 174 of 2013.

Element 4 – Effective Employee Training

Participation by operators, excavators, and other stakeholders in the development and implementation of effective employee training programs to ensure that operators, the one call center, the enforcing agency, and the excavators have partnered to design and implement training for the employees of operators, excavators, and locators.

Objective:

This funding will provide Excavator's Seminars and other Damage Prevention Associations efforts at educating stakeholders; including the hosting of the Excavator's Seminar to enable continued education of safe digging practices in existing and additional areas of the State of Michigan.

The objectives were completed as follows:

1. In conjunction with the DPAs, the DPC spoke at 65 events to an audience of 1,600. The DPC also participated in eight trade expos where she educated approximately 1,915 individuals, the farming community, and do-it-yourselfers. In addition, other MISS DIG Damage Prevention Liaisons worked with DPA's to educate the public. By breaking the state into specific areas, the DPC and MISS DIG Damage Prevention Liaisons cut time and travel costs, allowing for many additional meetings to be hosted around the state.
2. The goal was to conduct 30 excavator seminars/workshops; however, by utilizing the attendees' locations to host events, the DPC hosted an additional 35 workshops for a total of 65 events.

Quantifiable Metrics/Measures of Effectiveness (Item 2 under Article IX, Section 9.02 Final Report: "Where the output of the project can be quantified, a computation of the cost per unit of output.")

The goal was to conduct 30 excavator seminars/workshops; the DPC hosted a total of 65 workshops; a 217% increase in the anticipated goal, and an 81% increase in the number of workshops conducted in 2012 (29).

GRANT AGREEMENT DTPH56-13-G-PHPS18

Through workshops, toolbox talks and seminars the DPC reached approximately 3,515 operators, excavators, and other stakeholders; a 9% increase in the number of operators, excavators, and other stakeholders reached in 2012 (3,218).

MISS DIG estimates that the damage prevention efforts made possible in part by this and the previous years' grants resulted in 93% of excavators having an awareness of MISS DIG / 811.

Issues, Problems or Challenges (Item 3 under Article IX, Section 9.02 Final Report: "The reasons for slippage if established objectives were not met.")

There are no issues, problems or challenges to report.

Final Financial Status Report

A total of \$71,920.39 of the \$75,000 grant award was spent during the term of the grant, leaving an unspent balance of \$3,079.61.

The following documents supporting the grant expenditures are attached:

- SF 425
- MPSC Cost Breakdown
- MISS DIG Final Financial Status Report/Payment Request

Requests of the AOR and/or PHMSA

No actions requested at this time.