



U.S. Department of
Transportation
Pipeline and Hazardous Materials Safety Administration

Voluntary Information-sharing System Working Group Task Statement

Subcommittee: Reporting

Alternate DFO: Karen Lynch

Subcommittee Chair:

Task Statement: Subcommittee Governance and Management of VIS Working Group Report

Subcommittee Task Number: 18-07

Primary Mandate Requirement(s) Addressed:

- (c)(1) The need for, and the identification of, a system to ensure that dig verification data are shared with in-line inspection operators to the extent consistent with the need to maintain proprietary and security-sensitive data in a confidential manner to improve pipeline safety and inspection technology.
- (c)(2) Ways to encourage the exchange of pipeline inspection information and the development of advanced pipeline inspection technologies and enhanced risk analysis.
- (c)(3) Opportunities to share data, including dig verification data between operators of pipeline facilities and in-line inspector vendors to expand knowledge of the advantages and disadvantages of the different types of in-line inspection technology and methodologies.
- (c)(4) Options to create a secure system that protects proprietary data while encouraging the exchange of pipeline inspection information and the development of advanced pipeline inspection technologies and enhanced risk analysis.
- (c)(5) Means and best practices for the protection of safety and security-sensitive information and proprietary information.
- (c)(6) Regulatory, funding, and legal barriers to sharing the information described in paragraphs (c)(1) through (4).

SMS Alignment (API RP 1173, 1st ed): SMS-05 through 15

SMS-5 (Leadership and Management Commitment)

SMS-6 (Stakeholder Engagement)

SMS-7 (Risk Management)

SMS-8 (Operational Controls)

SMS-9 (Incident Investigation, Evaluation, and Lessons Learned)

SMS-10 (Safety Assurance)

SMS-11 (Management Review and Continuous Improvement)



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- SMS-12 (Emergency Preparedness and Response)*
- SMS-13 (Competence, Awareness, and Training)*
- SMS-14 (Documentation and Record Keeping)*
- SMS-15 (Safety Culture)*

Task Purpose:

To fulfil essential governance needs by serving as the integration point for all subcommittees and by delivering strategic direction/management of a comprehensive report that will enable the VIS Working Group to provide the Secretary of Transportation with independent advice and recommendations on the development of a secure, voluntary information-sharing system(s).

Task Description(s):

1. Establish a web-based tool to facilitate collaboration, communication, and records retention.
2. Develop guidance and templates for subcommittee report/document submissions that will be used to consolidate reports and documents from all subcommittees.
3. Consolidate subcommittee reports and common taxonomy and develop the Recommendation report. Incorporate changes as needed.
4. Draft VIS report in accordance with established timeframes and report outline. Report should be written in plain language.

Deliverable(s):

1. Web-based Collaboration Tool
2. Guidance and Templates
3. Report Samples
4. Document Comment Resolution Matrix
5. Draft and Final VIS Working Group Reports

Target Milestones and Dates:

1. Web-based Collaboration Tool (March 2018)
2. Guidance, Templates, Report Samples, Comment Resolution Matrix (March 2018)
3. Draft Report (August/September 2018)
4. Final Report (December 2018)

Date initially presented to VISWG:

2/28/2018

(By in-person or electronic vote)

Disposition:

<input checked="" type="checkbox"/>	Approved, with comment	2/28/2018
<input type="checkbox"/>	Disapproved	Click or tap to enter a date.



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<input type="checkbox"/>	Returned to Subcommittee	Click or tap to enter a date.
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