

**Agenda - Voluntary Information-Sharing System Working Group**  
(Tuesday) December 18, 2018, 9:00 a.m. to 5:00 p.m. (ET)  
DOT HQ Building (Oklahoma Room): 1200 New Jersey Ave SE, Washington, DC 20590  
**Open Public Meeting**

- Welcome & Safety Brief: (9:00 a.m. – 9:05 a.m.)** DFO, Dr. Christie Murray
- Committee & Staff Introductions: (9:05 a.m. – 9:15 a.m.)** Chair, Commissioner Diane Burman
- Call to Order/Opening Remarks: (9:15 a.m. – 9:20 a.m.)** Chair
- Opening Remarks: (9:20 a.m. – 9:30 a.m.)** PHMSA – Leadership

**Committee Business**

**Agenda Item 1: (9:30 a.m. – 12:00 p.m.)**

Recommendation Report Overview  
Subcommittee Report Outs

DFO/Chair  
Chair/DFO  
Subcommittee Chairs/ADFOs

- Reporting
- Mission and Objectives
- Regulatory, Funding, Legal
- Process Sharing
- Best Practices
- Technology/R&D
- Competency, Awareness, & Training

Discussion and Q&A: *(possible Voting)*

Committee

**Lunch (12:00 p.m. 1:00 p.m.)**

**Agenda Item 2: (Presentation): (1:00 p.m. – 4:30 p.m.)**

Subcommittee Report Outs (Continued)  
Discussion and Q&A: *(possible Voting)*

Subcommittee Chairs/ADFOs  
Committee

**Agenda Items 3: Action Items/Homework: (4:30 – 5:00 p.m.)** Chair/ADFO

**Adjourn**

**Agenda - Voluntary Information-Sharing System Working Group**  
(Wednesday) December 19, 2018, 8:30 a.m. to 5:00 p.m. (ET)  
DOT HQ Building (Oklahoma Room): 1200 New Jersey Ave SE, Washington, DC 20590  
**Open Public Meeting**

- Welcome & Safety Brief: (8:30 a.m. – 8:35 a.m.)** DFO, Dr. Christie Murray
- Committee & Staff Introductions: (8:35 a.m. – 8:45 a.m.)** Chair, Commissioner Diane Burman
- Call to Order/Opening Remarks: (8:45 a.m. – 8:50 a.m.)** Chair
- Opening Remarks: (8:50 a.m. – 9:00 a.m.)** PHMSA – Leadership

**Committee Business**

**Agenda Item 1: (9:00 a.m. –12:00 p.m.)**

- Updates on Subcommittee Recommendations Subcommittees Chairs/ADFOs
- Mission and Objectives
  - Regulatory, Funding, Legal
  - Process Sharing
  - Best Practices
  - Technology/R&D
  - Competency, Awareness, & Training
  - Reporting
- Discussion and Q&A: *(possible Voting)* Committee

**Lunch (12:00 p.m. 1:00 p.m.)**

**Agenda Item 2: (Presentation): (1:00 p.m. – 4:30 p.m.)**

- Subcommittee Report Outs (Continued) Subcommittees Chairs/ADFOs
- Discussion and Q&A: *(possible Voting)* Committee

**Agenda Items 3: Wrap Up: (4:30 p.m. - 5:00 p.m.)**

- Committee Wrap Up Chair/ADFO
- DFO/Chair

**Adjourn**