

VIA ELECTRONIC MAIL TO: ED.SHIKADA@CITYOFPALOALTO.ORG

March 26, 2024

Mr. Ed Shikada
Assistant City Manager
City of Palo Alto
250 Hamilton Avenue
Palo Alto, CA 94301

**CPF 5-2023-051-NOA
Closure Letter**

Dear Mr. Shikada:

On August 15 through 19, 2022, representatives of the California Public Utilities Commission (CPUC), on behalf of the Pipeline and Hazardous Materials Safety Administration (PHMSA), pursuant to Chapter 601 of 49 United States Code (U.S.C.), inspected the City of Palo Alto (CPA) Utilities natural gas distribution system Damage Prevention procedures and records. As a result of the inspection, CPA was issued a Notice of Amendment on October 27, 2023, which proposed amendment of your procedures.

CPA submitted its amended procedures on December 22, 2023. My staff reviewed the amended procedures, and it appears that the inadequacies outlined in this Notice of Amendment have been corrected.

This letter is to inform you no further action is necessary and this case is now closed. Thank you for your cooperation.

Sincerely,

Dustin Hubbard
Director, Western Region
Pipeline and Hazardous Materials Safety Administration

cc. PHP-60 Compliance Registry
PHP-500 J. Dunphy (#22-246104)
Dean Batchelor, Director Utilities, dean.batchelor@cityofpaloalto.org
Terrence Eng, Program Manager, Gas Safety and Reliability Branch California Public
Utilities Commission