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August 15, 2013

Chris Hoidal  
Director, Western Region  
Pipeline and Hazardous Materials Safety Administration  
12300 W. Dakota Ave, Suite 110  
Lakewood, CO 80228

**RE: CPF 5-2013-0009M**

Dear Mr. Hoidal,

On March 28, 2012, a representative of the Pipeline and Hazardous Materials Safety Administration (PHMSA) inspected Coalinga's municipal natural gas distribution system procedures for operations, maintenance and emergency response. This inspection identified an inadequacy with Coalinga's procedures as it relates to:

**1. §192.605 (a) Procedural manual for operations, maintenance and emergencies**

The City of Coalinga did not establish adequate written procedures for the specifications and installations of an excess flow valve (EFV) on replaced service lines as part of operations and maintenance (O&M) procedures. The City of Coalinga's O&M is inadequate because it did not clearly describe what actions must be taken to meet the requirement of section §192.393.

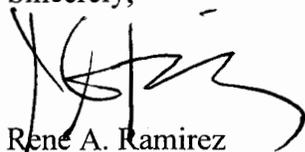
We (Coalinga) failed to install an EFV for three (3) service lines after February 12, 2010. As soon as this was discovered, we retrofitted all three service lines with an excess flow valve. The addresses of these service lines are: 119 Walnut, 601 N. Joaquin and 805 S. Coalinga. This work was completed on May 29, 2013.

We have amended Coalinga's O&M manual to add the written procedures for the specifications and installations of an excess flow valve on replaced or new service lines.

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The City of Coalinga will continue to carefully monitor and update our records in accordance with federal standards.

Sincerely,

A handwritten signature in black ink, appearing to read "Rene A. Ramirez". The signature is stylized with a large, sweeping flourish at the end.

Rene A. Ramirez  
City Manager  
City of Coalinga

Cc: Field Services Manager  
PHMSA D. Mulligan