



U.S. Department
of Transportation

**Pipeline and Hazardous
Materials Safety
Administration**

1200 New Jersey Avenue SE
Washington, DC 20590

March 9, 2012

Mr. Andrew Dorton
Prestonsburg City's Utilities Commission
2560 Southlake Drive
Prestonsburg, Kentucky 41653

Subject: Final Notification of Overdue Final Reports/Grant Agreement #DTPH56-09-G-PHPT10

Dear Mr. Dorton:

This is a final notification to inquire about the status of your final report and federal financial report (SF-425) for the Technical Assistance Grant #DTPH56-09-G-PHPT10. According to our records, your final report and federal financial report were due on December 23, 2010. As of today, your organization is not in compliance with the term and conditions of the grant agreement, **Article X. Reports:**

Section 10.01 Final Report

At the end of the grant period, the Grantee must deliver a letter-type final report to the Grant Officer's Technical Representative (GOTR) and the AA that describes the results of all activities undertaken as a result of this grant. The report to PHMSA must demonstrate completion of the work as outlined in the grant agreement. This report must be submitted to the GOTR and the AA in electronic form via e-mail no later than 90 calendar days after the end of the period of performance.

Section 10.02 Federal Financial Report

At the end of the grant period, the Grantee must submit a Federal Financial Report, Standard Form 425 (SF-425), to report the status of all funds. In addition to the SF-425, the Grantee should provide the break down of costs for each object class category (Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual, Other, and Indirect Charges). This report must be submitted to the AA in electronic form via e-mail no later than 90 calendar days after the end of the period of performance.

Therefore, our agency may withhold further awards for the Technical Assistance Grants program until we receive the overdue reports from you. Refer to PART 18: UNIFORM ADMINISTRATIVE REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS TO STATE AND LOCAL GOVERNMENTS, Subpart C: Post-Award Requirements: Reports, Records, Retention, and Enforcement 18.43 - Enforcement. (4) "Withhold further awards for the program".

If you have any questions or concerns regarding this matter, please do not hesitate to contact Maria Muñoz at (202) 366-5513.

Sincerely,

Warren D. Osterberg
Contracting Officer

Enclosure

cc: Mr. Sam Hall, US DOT/PHMSA/PHP, Grant Officer's Technical Representative