

GRANT AGREEMENT DTPH56-09-G-PHPT04

GRANT AGREEMENT

BETWEEN

MONTGOMERY COUNTY  
755 Roanoke Street, Suite 2A  
Christiansburg, VA 24073

AND

THE U.S. DEPARTMENT OF TRANSPORTATION  
PIPELINE AND HAZARDOUS MATERIALS SAFETY ADMINISTRATION  
1200 New Jersey Avenue, SE, E22-229  
Washington, D.C. 20590-0001

CONCERNING

“Technical Assistance Grants Program-Demonstration”

Agreement No.: DTPH56-09-G-PHPT04

Total Amount of the Grant Agreement: \$24,630.00

Government Funds Obligated: \$24,630.00

PHMSA Line of Appropriation: 1400A09DA0/2009/50D0104031/PAADM21010/41010 \$24,630 PR# 954-09-6208

Authority: This agreement is entered into between the United States of America, represented by the U.S. Department of Transportation (DOT), Pipeline and Hazardous Materials Safety Administration (PHMSA), and Montgomery County, pursuant to and under the Pipeline Inspection, Protection, Enforcement, and Safety Act of 2006, Section 5, codified at 49 U.S.C. §60130, Technical Assistance Grants (TAG) Program – Demonstration Grants.

MONTGOMERY COUNTY

  
Signature

L. Carol Edmonds, Interim County  
Name and Title Administrator

5-21-09  
Date

U.S. DEPARTMENT OF TRANSPORTATION  
PIPELINE AND HAZARDOUS MATERIALS  
SAFETY ADMINISTRATION (PHMSA)

  
Signature  
Warren D. Osterberg  
Contracting Officer

MAY 26 2009

Date

JUN 01 2009

Effective Date

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**Article I. Award Information**

**Section 1.01 Grantee Information**

Montgomery County  
755 Roanoke Street, Suite 2A  
Christiansburg, VA 24073  
DUNS: 167785679  
EIN/TIN: 54-6001430

Primary Contact: Steven Sandy, [sandysm@montgomerycountyva.gov](mailto:sandysm@montgomerycountyva.gov), (540) 394-2148

**Section 1.02 Awarding Agency Information**

U.S. Department of Transportation (US DOT)  
Pipeline and Hazardous Materials Safety Administration (PHMSA)  
1200 New Jersey Avenue, SE  
Room E22-305  
Washington, D.C. 20590

Primary Contact: Glen Vierk, [glen.vierk@dot.gov](mailto:glen.vierk@dot.gov), (202) 366-5102

**Section 1.03 Basic Award Information**

Funding Opportunity Title: "Technical Assistance Grants (TAG) Program – Demonstration Grants"  
Funding Opportunity Number: DTPH56-09-SN-0002  
CFDA Number: N/A  
Award Type: Grant Agreement  
Award Number: DTPH56-09-G-PHPT03  
Project Title: Underground Pipeline Inventory and Assessment for Incident Management in  
Montgomery County, VA  
Project Period: June 1, 2009 – November 30, 2009  
Grant Amount: \$24,630.00

**Article II. Background**

**Section 2.01 Background**

The first Technical Assistance Grants (TAG) must be demonstration grants, each not to exceed \$25,000. The Pipeline and Hazardous Materials Safety Administration (PHMSA), Office of Pipeline Safety (OPS), is awarding these TAG demonstration grants to four communities participating in the Pipelines and Informed Planning Alliance (PIPA) initiative. These demonstration grants are for the purpose of demonstrating and evaluating the utility of the grants required in 49 U.S.C. 60130.

**Section 2.02 Statement of Purpose**

These demonstration grants will provide funding to local governments and community groups for engineering and other technical assistance related to pipeline safety matters.

**Section 2.03 Specific Objective(s) of the Agreement**

Under this grant award Montgomery County will increase communication with existing pipeline operators within the County, increase Geographic Information System (GIS) mapping database, analysis and modeling capabilities and knowledge of pipeline characteristics and properties, increase awareness of pipeline safety, increase planning awareness adjacent to pipelines and increase public safety awareness and response to a potential incident.

**Article III. Expected Program Outputs**

Under the terms of this agreement, the Grantee must demonstrate completion of the work through the actions it has specified in its Application.

- *Review pipeline mapping database to identify locations of pipelines and characteristics for County mapping;*
- *Map existing pipelines and easements as well as proposed pipeline easements, consultation zone buffer, and pipeline characteristics and create GIS mapping database layer to be used during land use planning process;*
- *Analyze pipeline consultation zone and determine hazards within the zone such as existing structures, major roadways, critical facilities, etc;*
- *Revise current development review process to incorporate increased awareness of pipeline into the planning and development process;*
- *Explore model zoning ordinance and subdivision regulations related to PIPA best practices and determine potential legal issues associated with implementation;*
- *Collaborate with pipeline operators to develop educational materials for developers and landowners about safety issues regarding development around pipelines and the importance of a Consultation Zone and/or Planning Zone; and*
- *Work with County emergency services coordinator, Sheriff's Office and other local and State emergency service providers to develop an emergency response plan for a pipeline incident using a table-top exercise and an "in the field exercise."*

**Article IV. Deliverables**

Montgomery County must submit the following reports:

- Final Report;
- Final Financial Status Report.

Additional information about the reporting requirements is in Article IX, Reports.

**Article V. Dissemination of Technical Findings**

The Grantee must make available any technical findings to the relevant operators in the Grantee's area and have open communication with local operators, local communities and other interested parties.

**Article VI. Delineation of Tasks/Deliverables**

**Section 6.01 Incorporation of Grantee Application**

The Grantee's application and Project Plan dated **March 13, 2009** is incorporated by reference into this Agreement.

The Grantee is responsible for accomplishing the objectives, tasks and deliverables of this Grant Agreement, and performing the tasks and the deliverables outlined in the Grantee's Project Plan.

**Article VII. Agreement Officials**

Refer to the Award Terms and Conditions (Attachment 1), Section 1, for a detailed description of each official's responsibilities below.

**Agreement Officer (AO)**

Mr. Warren D. Osterberg  
U.S. Department of Transportation  
Pipeline and Hazardous Materials Safety Administration  
Office of Contracts and Procurement, PHA-30  
1200 New Jersey Avenue, SE, E22-103  
Washington, D.C. 20590  
Telephone: (202) 366-6942  
Fax: (202) 366-7974  
E-mail: [Warren.Osterberg@dot.gov](mailto:Warren.Osterberg@dot.gov)

**Agreement Administrator (AA)**

Mr. Glen Vierk  
U.S. Department of Transportation  
Pipeline and Hazardous Materials Safety Administration  
Office of Contracts and Procurement, PHA-30  
1200 New Jersey Avenue, SE, E22-305  
Washington, D.C. 20590  
Telephone: (202) 366-5102  
Fax: (202) 366-7974  
E-mail: [Glen.Vierk@dot.gov](mailto:Glen.Vierk@dot.gov)

**Agreement Officer's Technical Representative (AOTR)**

Mr. Sam Hall  
U.S. Department of Transportation  
Pipeline and Hazardous Materials Safety Administration  
Office of Pipeline Safety, PHP-20  
2180 Adventure Lane  
Maidens, VA 23102  
Telephone: (804) 556-4678  
Fax: (804) 556-3183  
E-mail: [Sam.Hall@dot.gov](mailto:Sam.Hall@dot.gov)

**Principal Investigator (PI)**

Mr. Steven Sandy  
Montgomery County  
755 Roanoke Street, Suite 2A  
Christiansburg, VA 24073  
Telephone: (540) 394-2148  
Fax: (540) 381-8897  
E-mail: [sandysm@montgomerycountyva.gov](mailto:sandysm@montgomerycountyva.gov)

**Article VIII. Terms and Conditions**

The Grantee must comply with and spend funds consistent with all the terms and conditions of this award, including the Award Terms and Conditions in **Attachment 1** and any other terms and conditions spelled out in this document. Attachment 1, Award Terms and Conditions is incorporated into this Agreement.

**Article IX. Special Terms and Conditions**

**Section 9.01 Modifications**

Modifications to this Grant Agreement may be made only in writing, signed by both the Grantee and the Agreement Officer, and specifically referred to as a modification to this Grant Agreement.

**Section 9.02 Travel**

Any travel necessary to carry out the objectives of this agreement must use the most economical form of transportation available. All travel is to be scheduled sufficiently in advance, to the extent practicable, to take advantage of offered discount rates. Travel and Per Diem authorized under this agreement must be incurred in accordance with the Government Travel Regulations currently in effect. Current per diem rates are listed at: <http://www.gsa.gov/perdiem>.

**Article X. Reports**

**Section 10.01 Final Report**

At the end of the grant period, the Grantee must deliver a letter-type final report to the AOTR and the AA that describes the results of all activities undertaken as a result of this grant. The report to PHMSA must demonstrate completion of the work as outlined in the grant agreement.

This report must be submitted to the AOTR and the AA in electronic form via e-mail no later than 90 day after the end of the period of performance.

**Section 10.02 Final Financial Status Report**

At the end of the grant period, the Grantee must submit a Final Financial Status Report, Standard Form 269 (SF-269), to report the status of all funds. In addition to SF-269, the Grantee should provide the break down of costs for each object class category (Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual, Other, and Indirect Charges). This report must be submitted to the AA in electronic form via e-mail no later than 90 day after the end of the period of performance.

**Article XI. Consideration and Payment**

**Section 11.01 Request for Advance/Reimbursement**

Subject to the requirements in 49 CFR 18.21 being met (refer to Award Terms and Conditions, Section 14, "Payments") payments will be made after receipt of "Request for Advance or Reimbursement," SF-270. Each request must be submitted in an original to the AA, one copy to the AOTR and one copy to the Payment Office listed below:

U.S. Department of Transportation  
Federal Aviation Administration, MMAC  
Financial Operations, AMZ-160  
P.O. Box 269039  
Oklahoma City, OK 73126-9039  
Attn: Ms. Margaret Gorman  
(405) 954-7468

**Section 11.02 Approved Project Proposal/Budget**

The Grantee's application dated **March 13, 2009** is incorporated by reference into this Agreement.

**GRANT AGREEMENT DTPH56-09-G-PHPT04**

**Section 11.03 Payment of Advance/Reimbursement**

All Grantees must be registered in the Central Contractor Registration (CCR) in order to receive payments on their invoices. For information on how to register, visit [www.ccr.gov](http://www.ccr.gov).

See Attachment 1 "Award Terms and Conditions" for additional payment requirements.

**Article XII. Attachments**

Attachment 1 - DTPH56-09-G-PHPT04 - Award Terms and Conditions



U.S. Department  
of Transportation

Pipeline and Hazardous Materials  
Safety Administration

1200 New Jersey Ave., SE  
Washington, DC 20590

**MAY 26 2009**

Steve Sandy  
Montgomery County  
755 Roanoke Street, Suite 2A  
Christiansburg, VA 24073

**RE: Executed Grant Agreement #DTPH56-09-G-PHPT04,  
"Technical Assistance Grants Program-Demonstration"**

Dear Mr. Sandy:

Enclosed is one (1) executed copy of the above referenced Grant Agreement for your files.

If you have any questions or concerns regarding this matter, please do not hesitate to contact Glen Vierk at (202) 366-5102.

Sincerely,

Warren D. Osterberg  
Contracting Officer

Enclosures:  
Executed Basic Grant Agreement  
Award Terms and Conditions