

2013 State Damage Prevention Program Grants Progress Report
Funding Opportunity Number: DTPH56-13-SN-000001
CFDA Number: 20.720

Award Number: DTPH56-13-G-PHPS04 \$100,000.00
Effective Date: September 15, 2013 (To Sept 14, 2014)
Project Title: Utility Notification Center of Colorado State Damage Prevention

Date Submitted: April 30, 2014

Submitted by: J.D. Maniscalco
Executive Director, Utility Notification Center of Colorado (Colorado 811)

Specific Objective(s) of the Agreement

[Cut and paste from Article II, Section 2.03 of your agreement.]

Section 2.03 Specific Objective(s) of the Agreement

Under this grant agreement, UNCC will:

- Foster Support and Partnership with Stakeholders (See Element 2)
- Support a Damage Prevention Education Program for industry stakeholders (See Element 4)
- Support Public Awareness and Stakeholder Education (See Element 5)
- Foster and promote the use of improving technologies

Workscope

[Cut and paste from Article III. Workscope of your agreement.]

Article III. Workscope

Under the terms of this grant agreement, the Grantee will address the following elements listed in 49 USC §60134 through the actions it has specified in its Application.

- Element 2 (Comprehensive Stakeholder Support): A process for fostering and ensuring the support and partnership of stakeholders, including excavators, operators, locators, designers, and local government in all phases of the program.
- Element 4 (Effective Employee Training): Participation by operators, excavators, and other stakeholders in the development and implementation of effective employee training programs to ensure that operators, the One Call center, the enforcing agency, and the excavators have partnered to design and implement training for the employees of operators, excavators, and locators.
- Element 5 (Public Education): A process for fostering and ensuring active participation by all stakeholders in public education for damage prevention activities.
- Element 8 (Technology): A process for fostering and promoting the use, by all appropriate stakeholders, of improving technologies that may enhance communications, underground pipeline locating capabilities, and gathering and analyzing information about the accuracy and effectiveness of locating programs.

Note: Each element in the Specific Objectives aligns with a respective element in the Workscope. Further reference to accomplishments and future plans will reference only the Specific Objectives.

Accomplishments for this period (Item 1 under Article IX, Section 9.01 Progress Report: “A comparison of actual accomplishments to the objectives established for the period.”)

[How are you progressing on each of the items/elements provided in the “Specific Objectives” and “Workscope”? Start with an overall description followed by item-by-item or element-by-element detail if possible.]

Progress Overview

Although the 2013 grant agreement was signed and approved on September 15, 2013, CO811 did not receive the first half of the 2013 grant funding until February 12, 2014. As such, we have only been working on the Grant for about 8 weeks.

As a brief status, CO811 is currently coordinating with the Damage Prevention Action Team (DPAT) and the 17 Damage Prevention Councils (DPCs) around the state to arrange public awareness activities for the spring and summer of 2014:

(Element 5)

Statewide public awareness media campaign sponsored by DPAT for April Dig Awareness Month.

\$ 13,000 Expended on 811 billboards, State Fair, 811 media campaigns.

Local public awareness programs for spring 2013 (conducted by DPCs).

\$ 3,536.12 Expended on education handouts, phone directory advertising, tote bags for pipeline safety stakeholder events.

In addition, we have kicked off the Stakeholder Education Program with:

(Element 4)

Conducted initial meetings to discuss the development and delivery of the new “Stakeholder Best Practices” class.

Conducted 2 “CGA Best Practices” classes for stakeholders in Denver and Colorado Springs.

\$ 12,750 Expended - 1/2 prepaid to contractor for content development and class delivery.

In addition, we have initiated the development of the Web Portal application to extract Damage Tickets from the Norfield Ticket System and then upload them into CGA DIRT in real time. These damage tickets are called into the Call Center by excavators. In addition to the facility damages reported into CGA DIRT by facility owners, as required under the State One Call Law, CO811 will now voluntarily report excavator damages into DIRT. We anticipate there may be some differences in the reported Root Cause of damages submitted by the two stakeholder groups. These differences can be analyzed in the future.

(Element 8)

\$ 7,500 Expended - 1/2 prepaid to contractor for application development.

Note: All invoices for these items are attached as PDFs.

Quantifiable Metrics/Measures of Effectiveness (Item 2 under Article IX, Section 9.01 Project Report: “Where the output of the project can be quantified, a computation of the cost per unit of output.”)

[This is difficult to explain across the board, but we’re trying to get a gauge for how effective this grant work is in improving your program. If your grant is more data oriented, you likely had some sort of metrics in mind to improve upon. If so, what were those metrics and how is the data looking now compared to when the program started? If you’re doing something along the lines of enforcement that involves incident review, how many cases have you been able to review/close and/or fines collected compared to before the grant work? If you pitched something more along the lines of public awareness, to how many stakeholders have you been able to reach? Even if you don’t have the metrics fully defined, put whatever you can here.]

There are no quantifiable metrics to report at this time since the grant funds were received on February 15, 2014 and the work is getting started in April. CO811 will move forward with Stakeholder Education programs and Public Awareness campaigns from March through September 15, 2014. In addition, most of our Quantifiable Metrics come from the analysis of the CGA DIRT damage data. Per the State One Call Law, CO811 allows facility operators to report and update the status of 2013 facility damages through May. The DIRT damage data will be analyzed in June and July, with a comprehensive State Damage Report and the 64 County Damage Prevention Report Cards published in August. The Quantifiable Metrics will be provided in the 2013 SDP Grant Final Report in November 2014.

Issues, Problems or Challenges (Item 3 under Article IX, Section 9.01 Project Report: “The reasons for slippage if established objectives were not met. “)

[If the project is progressing on schedule, simply state that there are no issues, problems or challenge to report. If there have been delays for any reason, explain what they are and how that may impact the grant work. For instance, with some States, even after an agreement is in place, it has to be sent back to the Governor’s office for approval, which takes more time than originally anticipated. Even if work begins right away after the agreement is in place, other delays can be caused by personnel changes or simply having a better understanding of the effort required once the work is underway.]

CO811 will start the 2013 PHMSA SDP Grant programs in March, 2014. We do not anticipate any issues with completing all programs by the September 15, 2014 grant deadline.

There are no issues, problems or challenges to report at this time.

Mid-term Financial Status Report

[Per the instructions in Article IX, Section 9.03 of your agreement (included below), the financial status report should go to the Agreement Administrator (AA). For this section of the progress report, simply state "The mid-term financial report has been sent as a separate attachment to the AA." However, if there are any issues with the Financial Status Report or additional explanation is needed, please provide that information here. If there are any delays for whatever reasons, these should be communicated to the AA and AOTR in advance.

From Article IX, Section 9.03 of your agreement: "During the performance of the grant, the Grantee must submit a mid-term Financial Status Report, Standard Form 425 (SF-425), to report the status of funds. In addition to SF-425, the Grantee should provide the break down of costs for each object class category (Personnel, Fringe Benefits, Travel, Equipment, Supplies, Contractual, Other, and Indirect Charges). This report must be submitted to the AA in electronic form via e-mail no later than [refer to your agreement for date.]"

The Mid-term Financial Report has been sent as a separate attachment to the AA.

The following table defines the funding approved and expenses through April 15, 2014 for each objective under the grant agreement.

2013 PHMSA SDP Grant Funding Summary	Program Item	Budget	Expended To April 15, 2014	Available To Sept 15, 2014
Objective 1) Foster support and partnership with stakeholders	Element 2			
	DPAT meeting rooms for Fall stakeholder meetings	\$1,000.00	\$0.00	\$1,000.00
Objective 2) Support damage prevention education program for industry stakeholders	Element 4			
	Develop stakeholder education class	\$8,000.00	(\$4,000.00)	\$4,000.00
	Deliver stakeholder education classes	\$17,500.00	(\$8,750.00)	\$8,750.00
	Travel expenses for stakeholder classes	\$5,000.00	\$0.00	\$5,000.00
	Travel for One Call membership conversion	\$5,000.00	\$0.00	\$5,000.00
	Education and 811 awareness material	\$3,500.00	\$0.00	\$3,500.00
Objective 3) Support public awareness and stakeholder education	Element 5			
	Statewide public awareness media campaign	\$20,000.00	(\$13,000.00)	\$7,000.00
	Local public awareness and education programs	\$20,000.00	(\$3,536.12)	\$16,463.88
	Stakeholder awareness and education at Rodeo Event	\$5,000.00	\$0.00	\$5,000.00
Objective 4) Support technology to enhance stakeholder communications	Element 8			
	WEB Portal development - DIRT Damage Data to Portal	\$15,000.00	(\$7,500.00)	\$7,500.00
TOTAL		\$100,000.00	(\$36,786.12)	\$63,213.88

Plans for Next Period (Remainder of Grant)

[In most cases, this section should just mention your plans for the remainder of the project. However, if you need to change the workscope at all for any reason, including whether you need to modify, remove, or add items, please explain.]

Objective 1) Foster support and partnership with stakeholders

DPAT Support

Fall DPAT meeting – October 2014

Review DPC and statewide public awareness programs

Review County DP Report Cards

Discuss and plan statewide and local DP activities for 2015

Objective 2) Implement the damage prevention stakeholder education program

Implement and deliver DP Stakeholder Education Program

Complete development of “Best Practices” course – this is a third course

Deliver 6x of the 18 “One Call” stakeholder courses to Electric Industry Hotline School

Deliver 8x of the 18 “Best Practices” stakeholder courses to DPC locations

Deliver 2x of the 18 “Best Practices” stakeholder courses at DPAT fall event

Objective 3) Support public awareness and stakeholder education

Statewide and local public awareness support

Support for summer, fall and winter statewide public awareness programs
(August 811 Day), stakeholder rodeo event

Support for summer, fall and winter local DPC public awareness and education programs

Objective 4) Support technology to enhance stakeholder communications

Complete development of the DP Portal monthly ticket, damage and statistic reporting module. Complete development of the DP Portal damage hot-spot mapping module.

Requests of the AOTR and/or PHMSA

[In most cases, any questions or actions requested of the AOTR and PHMSA (such as grant modifications in anyway) should have been addressed in advance of filing the report. If this is the case, simply state “No actions requested at this time” or explain any actions that are currently in process. However, if something has come up recently, or if you haven’t been able to discuss with the AOTR yet, please describe here.]

No Requests