



*Transmitted via email & USPS*

July 15, 2013

Mr. Chris Hoidal  
Director, Western Region  
Pipeline and Hazardous Materials Safety Administration  
12300 W. Dakota Ave., Suite 110  
Lakewood, CO 80228

RE: Greka Public Awareness Program Inspection  
Notice of Amendment CPF 5-2013-0006M

Dear Mr. Hoidal:

In response to your letter dated April 26, 2013, regarding the November 14, 2012, Public Awareness procedure inspection results, Greka's letter dated May 30, 2013, and telecommunications with Mr. Terry Larson:

Enclosed is a copy of the Greka Public Awareness Program that has been revised to specify a process that specifies the frequency for assessment intervals and an effectiveness evaluation.

Thank you for your time and assistance.

Respectfully,

Jeanette Boyer  
Quality Assurance  
Greka Oil & Gas  
805-357-2933

Encl: Greka Public Awareness Program Rev I

Cc: Terry Larson

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## **PUBLIC AWARENESS PROGRAM**

### 1. REFERENCE

49 CFR Sections 192.614(c) (2) and 192.616.

### 2. PURPOSE

This procedure outlines the Greka public awareness program providing appropriate information to the public, government organizations, and persons engaged in excavation on how to learn the location of underground pipelines, and how to recognize and report a gas pipeline emergency.

### 3. RESPONSIBILITY FOR IMPLEMENTATION

The (13C) \_\_\_\_\_ is responsible for performance of this awareness program that meets the requirements of this procedure and shall monitor the effectiveness of the awareness program and advise changes as necessary.

### 4. PROCEDURE

4.1 The public awareness program will include provisions to educate the public, appropriate government organizations, and persons engaged in excavation related activities of:

4.1.1 The use of the one-call system prior to excavation and other damage prevention activities;

4.1.2 Possible hazards associated with unintended releases from a gas pipeline facility;

4.1.3 Physical indications that such a release may have occurred

4.1.4 Steps that should be taken for public safety in the event of a gas pipeline release; and

4.1.5 Procedures for reporting such an event



## 5. COMMUNICATION

- 5.1 Greka will include in its public awareness program activities to advise affected municipalities, school districts, businesses, and residents of pipeline facility locations. The program will be as comprehensive as necessary to reach all areas where Greka transports gas.
- 5.1.1 This programs primary communication method will be the distribution of educational pamphlets to all residents living within 1/8 of a mile of a pipeline owned by Greka every two years. Pamphlets will also be distributed to appropriate government organizations and persons engaging in excavation on an annual basis.
- 5.1.2 These pamphlets will be written in English and other languages commonly understood by a significant number and concentration of the non-English speaking populations in the area. A significant number equates to roughly half of the population in that area
- 5.1.3 An optional communication method with the public about the existence of Greka lines (usually co-located with other lines) can consist of ads in English and Spanish in the *Santa Maria Times* each year. This is not the preferred method of communication.
- 5.1.4 Communications will inform the public of the following:
- 5.1.4.1 Company name and telephone number
  - 5.1.4.2 Facts about the gas transported and a map of pipeline routing
  - 5.1.4.3 Importance of recognizing and reporting a gas emergency.
  - 5.1.4.4 Actions to take in the event that gas leaks are detected or suspected.
  - 5.1.4.5 How to identify a pipeline marker.

## 6. PROGRAM EVALUATION

- 6.1 Greka will periodically evaluate the public awareness program and assess the current program effectiveness in achieving program objectives. Evaluation results are to be considered for implementing improvements to the public awareness program.
- 6.2 Complete an annual audit or review of program development and implementation utilizing the internal self-assessment methodology.



6.3 The program will be evaluated for effectiveness no more than four years apart by the following Program Performance Measures:

- 6.3.1 Outreach
- 6.3.2 Level of knowledge
- 6.3.3 Changes in Behavior
- 6.3.4 Bottom-line results

6.4 The public awareness program documentation and evaluation results must be available for periodic review by appropriate regulatory agency.

7. RELATED PROCEDURES

- 3.01 Damage Prevention Program
- 3.04 Preparation of an Emergency Plan

8. RECORDS

- 8.1 Documentation of contacts and transmittal of information for materials presented to public emergency responders.
- 8.2 Documentation of media presentations generally educating the public about the presence of Greka pipelines.



## STATEMENT OF MANAGEMENT SUPPORT

Greka Oil & Gas is committed to the company's participation, resources, and allocation of funding for the Public Awareness Program with respect to the company's pipelines regulated by the Department of Transportation.

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Alex Dimitrijevic, President

A handwritten signature in black ink, appearing to read "Susan M. Whalen", written in a cursive style.

Susan M. Whalen, SVP and General Counsel